



**Vision**

*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

**Mission**

*Inspiration starts here – we help people read, learn, and connect.*

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**BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday June 25, 2019**

**4:00 p.m.**

**Capitol Library**

**Community Room**

**3969 N. 74 Street**

**Milwaukee, WI 53216**

**AGENDA**

*4:00 – 4:05*

**WELCOME & ROLL CALL**

**PUBLIC COMMENT**

*4:05 – 4:20*

**PROPERTY SALE**

1. **Forest Home Sale.** Dave Misky will seek Board approval of a proposal to purchase and redevelop the former MPL branch library.

“The Library Board of Trustees may vote to convene in Executive Session, pursuant to Wisconsin Statutes sec. 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” for the purpose of deliberating over the purchase price of the former library property at 1432 W. Forest Home Avenue.

The Board may reconvene in open session at the conclusion of its closed session and may provide a report.

*4:20 – 4:30*

**SERVICE HIGHLIGHT**

2. **Summer Reading.** The Trustees will learn about the 2019 Summer Reading initiative and how they can encourage others to read this summer.

*4:30 – 4:35*

**CONSENT AGENDA**

Attachment A, page 4

3. **Regular Board Meeting Minutes May 28, 2019.**

4. **Committee Reports.**

a. Innovation & Strategy Committee Meeting Minutes, June 13, 2019

5. **Administrative Reports.**
  - a. Financial Report
  - b. Library Director's Report

## REPORTS

4:35 – 4:45

6. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac, Resource Library Representative, will report on the June 17, 2019 MCFLS Board meeting, including the upcoming renewal of agreements with MPL and other members.

4:45 – 5:00

7. **Building & Development Committee.** Committee Vice-Chair Nik Kovac will provide an update on the responses from the reissued RPF for the re-development of the Capitol branch library.

5:00 – 5:10

8. **Executive Committee Meeting.** Committee Chair Michele Bria will report on the June 19, 2019 meeting.

Attachment B, page 22

## OLD BUSINESS

5:10 – 5:20

9. **Board Assessment.** Innovation & Strategy Committee Chair Joan Prince will present the results of the assessment.

## NEW BUSINESS

5:20 – 5:25

10. **Next Agenda Items.** Chair Bria will entertain a discussion about agenda items for the next meeting on July 29, 2019.

5:25 – 5:30

## CLOSING REMARKS

**REMINDER:** Next scheduled meetings are:

*July 11, 2019 Building & Development Committee – Central Library, 8:00 a.m.*

*July 23, 2019 Finance & Personnel Committee – Central Library, 3:30 p.m.*

*July 23, 2019 Regular Board Meeting – Central Library, 4:00 p.m.*

*July 29, 2019 Services & Programs Committee – Central Library, 5:30 p.m.*

## Trustees

Michele Bria, *President*, Joan Prince, *Vice-President*, Chris Layden, *Financial Secretary*,  
Ald. Milele Cogs, Ald. Nik Kovac, Matthew Kowalski, James Marten,  
Ald. Michael Murphy, Sup. Marcelia Nicholson, Dir. Mark Sain, Jennifer Smith  
Paula Kiely, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and***

***others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MINUTES**

**Tuesday May 28, 2019**

**Central Library**

**Richard E. and Lucile Krug Rare Books Room**

**814 West Wisconsin Avenue**

**Milwaukee, WI 53233**

**PRESENT:** Michele Bria, Joan Prince, Chris Layden, Ald. Milele Coggs, Ald. Nik Kovac, Matt Kowalski, James Marten, Dir. Larry Miller, Ald. Michael Murphy, Mark Sain, Sup. Marcelia Nicholson, Paula Kiely

**EXCUSED:** Jennifer Smith

**STAFF:** Rachel Arndt, Eileen Force Cahill, Kristina Gomez, Joan Johnson, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Judy Pinger, Anne Rasmussen, Rebecca Schweisberger, Kelly Wochinske

**OTHERS**

**PRESENT:** MPL Foundation: Ryan Daniels  
Budget and Policy Division: Dennis Yaccarino, Mason Lavey

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President Michele Bria called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:06 p.m. on May 28, 2019 with a quorum present.

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**BOARD ACTIVITIES**

1. **Introduction of Returning Board Member.** President Bria reintroduced Trustee Mark Sain as a new Citizen Member appointed by Mayor Barrett. Trustee Sain is eager to continue his service on the Board. He appreciates and respects the Library's work and is looking forward to more years of service. Informational item.
2. **Introduction of New Board Member.** President Bria introduced Milwaukee Public School Board President Larry Miller. Trustee Miller is looking forward to serving on the MPL Board. Informational item.
3. **Committee Assignments.** President Bria presented the new Committee appointments. The list of appointments is attached at the end of these minutes. Informational item.
4. **Board Assessment.** Innovation and Strategy Committee Chair Joan Prince informed the Board the assessment will be sent via email in the week of June 3, 2019. She encouraged all Trustees to complete the assessment in a timely manner. The results of the assessment will inform Board operations and decisions in the future. Informational item.

### **SPECIAL COMMUNICATION**

5. **2020 Budget.** City of Milwaukee Budget and Management Director Dennis Yaccarino presented information about the projected 2020 budget. Cost overruns in 2018 coupled with lower than anticipated revenues have resulted in reductions to the 2020 budget. The Budget Department is working with all City departments to ensure they stay within budget. Assistant Library Director Jennifer Meyer-Stearns presented a summary of the Library's requested 2020 budget which is greater than the 2019 budget. Many factors led to the increase, including higher security contract costs, pay progressions resulting from a market study of librarian salaries, and the return of full service to Good Hope Library (formerly Mill Road Library). Discussion ensued about possible options for cost savings. Plans for library redevelopment will not be affected. Staff will provide updates and more details at the Finance & Personnel Committee meeting on July 23, 2019. Informational item.

### **SERVICE HIGHLIGHT**

6. **Hot Spots.** Assistant Library Director Judy Pinger introduced the Hot Spot pilot program. Hot Spots are portable wireless access points that connect up to 10 devices to the Internet. The goal of the Hot Spot program is to improve digital inclusion in Milwaukee by providing Internet access in homes that may not currently have it. The program is being tested at 3 MPL branch libraries. During the 6-month pilot, 50 Hot Spot devices are available for checkout. The MPL Foundation has received a significant grant to fund Hot Spot devices for the Harambee Neighborhood. MPL is surveying users to gather information which will help inform decisions about expanding the program. Informational item.

### **CONSENT AGENDA**

7. **Regular Board Meeting Minutes March 26, 2019.**
8. **Committee Reports.**
  - a. Innovation & Strategy Committee Meeting Minutes, April 17, 2019
  - b. Finance & Personnel Committee Meeting Minutes, April 23, 2019
9. **Administrative Reports.**
  - a. Financial Report
  - b. Library Director's Reports

President Bria asked the Board if any items should be removed from the Consent Agenda presented as attachment B, pages 4-30 of the agenda. Hearing no objection, the Consent Agenda was approved.

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### **REPORTS**

3. **Milwaukee County Federated Library System (MCFLS) Board.** Public Services Area Manager (Central Library) Rachel Arndt provided an update on the May 20, 2019 meeting. The Sierra server will be replaced at a cost lower than expected. Funds from the cost savings will be used to replace the Encore server. The MCFLS Strategic Plan, Mission, and Vision Statement were approved by the MCFLS Board. MCFLS Director Steve Hesel will submit the 2020 county budget request with a letter providing specific examples of how county funding supports MCFLS. Milwaukee County Supervisor Steven Shea was appointed

to the MCFLS Board. The Board discussed options to modify use of Hoopla, a web and mobile library media streaming platform. Current usage trends indicate changes are necessary to stay within budget for this service. The Library Directors Advisory Council will review the data, evaluate the options, and make a recommendation to the Board for a final decision. Informational item.

4. **Building and Development Committee.** Committee Chair Mark Sain reported on the May 2, 2019 meeting. Request for Proposal (RFP) responses have been received for the sale and reuse of the former Forest Home library and Villard library properties. The responses will be presented to the Committee following review and scoring. RFP responses for the redevelopment of the Capitol Library will be reviewed with a panel made up of staff, developers, and Department of City Development staff. The proposals will be presented at the June 17, 2019 meeting.

The Committee moved to decline the Garfield Theater proposal and further moved the Committee discuss with the development team of Young Development Group and Haywood Group the option of returning to the original, approved plan on the current library property with possible adjoining parcels and partners, and a recommendation as to the feasibility of proceeding with such plan be submitted to Library Administration by July 8, 2019 and brought before the Committee at the July 11, 2019 meeting. Trustee Murphy seconded. Motion passed. Library Director Paula Kiely and Library Construction Project Manager Sam McGovern-Rowen met with Lavelle Young, of Young Development Group, to clarify expectations and ensure continuing communication. Informational item.

5. **Services and Programs Committee.** Committee member Marcelia Nicholson reported on the May 6, 2019 meeting. The Committee heard testimony from Library staff regarding security incidents with a patron and supports the recommendation to issue a permanent ban. The Committee moves to permanently ban Leonard Hardy from all MPL locations effective immediately. Trustee Sain seconded. Motion passed.

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#### **NEW BUSINESS**

8. **Next Agenda Items.** Director Kiely will meet with MCFLS Director Steve Hesel to review the member agreements expiring at the end of 2019. Outcomes and recommendations from this meeting will be presented to the Board. Discussion ensued about possible agenda items throughout the remainder of the year, including: preparations for the Democratic National Convention, examining education, job preparedness, and diversity in the librarian profession, and a visit from Librarian of Congress Carla Hayden. Informational item.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of May 28, 2019 was adjourned at 5:35 p.m.

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**MILWAUKEE**  
**PUBLIC LIBRARY**

**BOARD OF TRUSTEES COMMITTEES 2019-2020**

**LIBRARY BUILDING & DEVELOPMENT COMMITTEE**

Mark Sain, Chairperson  
Nik Kovac, Vice-Chair  
Joan Prince  
Jim Marten  
Chris Layden

**EXECUTIVE COMMITTEE**

Michele Bria, President  
Joan Prince, Vice-President  
Chris Layden, Financial Secretary  
Jennifer Smith

**FINANCE & PERSONNEL COMMITTEE**

Chris Layden, Chairperson  
Milele Coggs, Vice-Chair  
Mark Sain  
Jennifer Smith  
Michael Murphy

**INNOVATION & STRATEGY COMMITTEE**

Joan Prince, Chairperson  
Nik Kovac, Vice-Chair  
Jim Marten  
Matt Kowalski  
Larry Miller

**LIBRARY SERVICES & PROGRAMS COMMITTEE**

Milele Coggs, Chairperson  
Jennifer Smith, Vice-Chair  
Marcelia Nicholson  
Larry Miller  
Michael Murphy

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
INNOVATION & STRATEGY COMMITTEE  
MINUTES**

**Thursday June 13, 2019  
Central Library Meeting Room 1**

**PRESENT:** Joan Prince, Ald. Nik Kovac, Matt Kowalski, Jim Marten, Larry Miller, Paula Kiely

**OTHERS:** MPL: Rebecca Schweisberger

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Committee Chair Joan Prince called the MPL Board of Trustees Innovation and Strategy Committee meeting to order at 8:02 a.m. on June 13, 2019 with a quorum present.

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1. **Committee Meeting Minutes from the April 17, 2019 Meeting.** Chair Prince entertained a motion to accept the minutes, listed as Attachment A of the agenda. Trustee Marten moved approval and Trustee Miller seconded. Motion passed.
2. **Board Assessment.** The Committee reviewed and discussed the initial results of the survey. An email will be sent to the Trustees reminding them about the assessment. The final results of the survey will be used for Trustee education and to inform discussions about the Board's work. Informational item.
3. **Task Force on the Financial Future of the Library.** The Committee reviewed the updated draft planning tool and discussed the recommendations for membership. The document is attached to these minutes. Chair Prince and Library Director Paula Kiely gave brief background information on the individuals that have accepted membership on the task force, as well as other potential candidates. Director Kiely also shared a draft resource list for the task force; it is attached to these minutes. Discussion ensued about parameters of funding models within State Statutes. Committee members will forward membership recommendations to Director Kiely by June 17, 2019. Director Kiely will poll task force members to identify a date for the first meeting and draft an agenda. The first meeting will focus on educating the task force about the current funding model. Informational item.
4. **Next Meeting.** An alternate date will be identified for the August meeting.

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The meeting of the Milwaukee Public Library Board's Innovation & Strategy Committee was adjourned at 9:02 a.m. on June 13, 2019.

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**Emerging Challenge #1 - Funding viability and stability  
– DRAFT Planning Tool**

*What other governance, administrative, and funding structures should be explored that would help to ensure the future viability of MPL either as a stand-alone institution or as part of a new merged system?*

Skills Needed? (e.g. Financial, political, government, change management, policy)

Task Force Membership

- 1 Innovation Committee (5)
- 2 MPLF Board Members - Dan Renouard, one more?
- 3 Friends Board – member(s) advocacy committee?
- 4 Budget Office – Mason Lavey
- 5 Library Director – Paula Kiely
- 6 Library Staff – Jennifer Meyer-Stearns
- 7 Foundation Director – Ryan Daniels
- 8 Foundation Staff – Pat Swanson
- 9 Others from Community – Art Harrington, Joe’Mar Hooper

	<u>Steps</u>	<u>Meeting</u>	<u>Date</u>
1	I&S Clarifies goals, timeline and performance evaluation	In Person	February
2	I&S Identifies prospects for task force	In Person	February
3	Chair invites others to join task force	By Email/Phone	May
2	Identify & Share Resources	By Email	June/July
3	First meeting of the Task Force	In Person	August
4	Identify feasible opportunities	In Person	October
5	Draft recommendations	In Person	November
6	Present recommendations	In Person	January

December 4, 2018  
Revised February 6, 2019  
Revised April 16, 2019  
Revised June 13, 2019

## Resource List for Task Force

History of MPL Funding

Funding Options (Funding Paper from last strategic plan)

State Limitations (Relevant sections of the State Statute)

Information about other libraries

- Wisconsin Libraries/Suburbs
- Comparable Libraries/Cities
- Aspirational Libraries/Cities

What else?

**Milwaukee Public Library  
Financial Report  
May 31, 2019**

**2019**

**2018**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 21,937,539	\$ 9,455,569	43.1%
<i>Fines</i>	\$ 215,000	\$ 78,650	36.6%
<i>Lost Materials, etc.</i>	\$ 109,000	\$ 29,794	27.3%
<i>MCFLS Contracts</i>	\$ 750,789	\$ 202,658	27.0%
<b>Total City Appropriation</b>	<b>\$ 23,012,328</b>	<b>\$ 9,766,671</b>	<b>42.4%</b>

	Budget	Received to date	% Received
	\$ 22,135,625	\$ 8,898,613	40.2%
	\$ 225,000	\$ 59,742	26.6%
	\$ 101,800	\$ 25,781	25.3%
	\$ 744,000	\$ 226,957	30.5%
<b>Total</b>	<b>\$ 23,206,425</b>	<b>\$ 9,211,093</b>	<b>39.7%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 12,375,271	\$ 5,255,069	42.5%
<i>Fringe Benefits</i>	\$ 5,568,871	\$ 2,066,054	37.1%
<b>Total</b>	<b>\$ 17,944,142</b>	<b>\$ 7,321,123</b>	<b>40.8%</b>

	Budget	Spent to date	% Spent
	\$ 12,340,806	\$ 4,932,342	40.0%
	\$ 5,676,770	\$ 2,190,884	38.6%
<b>Total</b>	<b>\$ 18,017,576</b>	<b>\$ 7,123,226</b>	<b>39.5%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 96,905	\$ 40,951	42.3%
<i>Tools &amp; Machinery Parts</i>	\$ 18,800	\$ 13,614	72.4%
<i>Construction Supplies</i>	\$ 30,000	\$ 14,436	48.1%
<i>Energy</i>	\$ 637,975	\$ 273,806	42.9%
<i>Other Operating Supplies</i>	\$ 146,254	\$ 79,059	54.1%
<i>Vehicle Rental</i>	\$ 8,160	\$ 1,831	22.4%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,554	\$ 12,339	54.7%
<i>Professional Services</i>	\$ 191,396	\$ 140,682	73.5%
<i>Information Technology Services</i>	\$ 399,440	\$ 331,122	82.9%
<i>Property Services</i>	\$ 879,798	\$ 458,737	52.1%
<i>Infrastructure Services</i>	\$ 28,000	\$ 26,308	94.0%
<i>Vehicle Repair Services</i>	\$ 250	\$ -	0.0%
<i>Other Operating Services</i>	\$ 287,079	\$ 30,499	10.6%
<i>Reimburse Other Departments</i>	\$ 67,250	\$ 8,539	12.7%
<b>Total</b>	<b>\$ 2,813,861</b>	<b>\$ 1,431,923</b>	<b>50.9%</b>

	Budget	Spent to date	% Spent
	\$ 130,000	\$ 13,107	10.1%
	\$ 30,800	\$ 14,492	47.1%
	\$ 38,000	\$ 11,156	29.4%
	\$ 664,179	\$ 271,441	40.9%
	\$ 178,027	\$ 83,767	47.1%
	\$ 7,000	\$ 2,042	29.2%
	\$ 30,000	\$ 13,232	44.1%
	\$ 182,500	\$ 123,565	67.7%
	\$ 406,579	\$ 354,334	87.2%
	\$ 957,189	\$ 399,285	41.7%
	\$ 28,000	\$ 17,890	63.9%
	\$ 500	\$ 6,825	1365.0%
	\$ 221,700	\$ 36,985	16.7%
	\$ 68,000	\$ 14,649	21.5%
<b>Total</b>	<b>\$ 2,942,474</b>	<b>\$ 1,362,770</b>	<b>46.3%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,689,148	\$ 706,531	41.8%
<i>Computers, etc.</i>	\$ 318,303	\$ 253,661	79.7%
<i>Other</i>	\$ 37,874	\$ 24,031	63.4%
<b>Total</b>	<b>\$ 2,045,325</b>	<b>\$ 984,223</b>	<b>48.1%</b>

	Budget	Spent to date	% Spent
	\$ 1,751,774	\$ 672,293	38.4%
	\$ 250,419	\$ 22,153	8.8%
	\$ 58,000	\$ 3,651	6.3%
<b>Total</b>	<b>\$ 2,060,193</b>	<b>\$ 698,097</b>	<b>33.9%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Rent</i>	\$ -	\$ -	0.0%
<i>East Insurance</i>	\$ 3,000	\$ 2,402	80.1%
<i>Mitchell Street Rent</i>	\$ 54,000	\$ 27,000	50.0%
<i>Good Hope Rent</i>	\$ 15,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 137,000	\$ -	0.0%
<b>Total</b>	<b>\$ 209,000</b>	<b>\$ 29,402</b>	<b>14.1%</b>
<b>Total City Expenses</b>	<b>\$ 23,012,328</b>	<b>\$ 9,766,671</b>	<b>42.4%</b>

	Budget	Spent to date	% Spent
	\$ 13,182	\$ -	0.0%
	\$ -	\$ -	0.0%
	\$ 36,000	\$ 27,000	75.0%
	\$ -	\$ -	0.0%
	\$ 137,000	\$ -	0.0%
<b>Total</b>	<b>\$ 186,182</b>	<b>\$ 27,000</b>	<b>14.5%</b>
<b>Total</b>	<b>\$ 23,206,425</b>	<b>\$ 9,211,093</b>	<b>39.7%</b>

**Milwaukee Public Library  
Financial Report  
May 31, 2019**

**2019**

**2018**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
WTBBL Jul '18 - Jun '19	\$ 989,520	\$ 845,944	85.5%
ILS Jul '18 - Jun '19	\$ 96,900	\$ 77,141	79.6%
<b>Total</b>	<b>\$ 1,086,420</b>	<b>\$ 923,085</b>	<b>85.0%</b>

	Budget	Spent to date	% Spent
	\$ 976,820	\$ 773,098	79.1%
	\$ 96,297	\$ 76,978	79.9%
<b>Total</b>	<b>\$ 1,073,117</b>	<b>\$ 850,076</b>	<b>79.2%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
Materials	\$ 104,027	\$ 34,444	33.1%
Programming	\$ 35,500	\$ 9,947	28.0%
Training	\$ 13,000	\$ 3,148	24.2%
Marketing	\$ 29,000	\$ 8,390	28.9%
Contingency	\$ 4,000	\$ 420	10.5%
Board Development	\$ 5,000	\$ -	0.0%
Headline	\$ 5,000	\$ -	0.0%
WTBBL - Goldstein	\$ 2,166	\$ 2,165	100.0%
Strehlow 50+	\$ 42,376	\$ 492	1.2%
<b>Total</b>	<b>\$ 240,069</b>	<b>\$ 59,006</b>	<b>24.6%</b>

	Budget	Spent to date	% Spent
	\$ 64,000	\$ 5,988	9.4%
	\$ 33,750	\$ 9,804	29.0%
	\$ 11,000	\$ 1,958	17.8%
	\$ 23,000	\$ 14,980	65.1%
	\$ 2,988	\$ 1,061	35.5%
	\$ 5,000	\$ 14,585	291.7%
	\$ 5,000	\$ -	0.0%
	\$ -	\$ -	0.0%
	\$ 44,417	\$ 382	0.9%
<b>Total</b>	<b>\$ 189,155</b>	<b>\$ 48,758</b>	<b>25.8%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
Materials	\$ 389,775	\$ 83,210	21.3%
Programming	\$ 2,606,928	\$ 268,540	10.3%
<b>Total</b>	<b>\$ 2,996,703</b>	<b>\$ 351,750</b>	<b>11.7%</b>

	Budget*	Spent to date	% Spent
	\$ 615,637	\$ 93,050	15.1%
	\$ 2,054,297	\$ 176,264	8.6%
<b>Total</b>	<b>\$ 2,669,934</b>	<b>\$ 269,314</b>	<b>10.1%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

**Investments**

No gift funds were invested this period.

**Director's Report**  
**June 2019**

Library branch redevelopment projects and legislative work dominated my activities in the period since the last Board meeting. Having reissued the Request for Proposal for a developer to partner with us on redeveloping our Capitol branch library, just one response was received. After consulting with three independent developers, the Department of City Development, and the Board's Building and Development Committee Chair, we will examine the process we are using and make a recommendation to the Committee and Board in the near future. Buildout of the Good Hope branch library continues to progress, despite delays on the shell construction. We have been in close contact with the developers to ensure their delays do not impact our contractor's ability to complete their work. We remain in contact with Young Development about the Martin Luther King branch redevelopment project. A status meeting is scheduled for Thursday, June 20.

One of our legislative requests was brought back to the Common Council's Judiciary and Legislative Committee for clarification. This request would change State Statute to make it a felony to assault any city worker during the course of their work. A manager from the Department of Public Works and I testified, along with a representative from the Intergovernmental Relations Department. The Committee reaffirmed their support of the change. This request will also be supported by the Wisconsin Library Association's Legislative Committee and lobbyist.

My other activities included partnership meetings and Friends and Foundation related events. Former Trustee Art Harrington arranged a lunch with the CEO and Board Chair of the Urban Ecology Center to talk about potential partnerships. Several of us from MPL met twice with Julia Taylor, GMC staff, and others to discuss the potential for partnering to archive materials generated from a variety of Creative Place-making projects. Tracey Sparrow from Next Door, Christine Holmes from Penfield Children's Center, and I met with Dan Naumann to discuss incorporating reading spaces into Milwaukee laundromats, a project of the Laundry Cares Foundation. Office of Early Childhood Initiatives Director Dea Wright and I toured the Department of Children and Families' Milwaukee location on West Wisconsin Avenue for the purpose of better understanding the experience of children and parents. I participated in the Friends of the Library's annual Literary Lunch at which Pulitzer Prize winning author David Maraniss spoke. Thank you to MPL Board President Michele Bria for attending. Along with the MPL Foundation team and Board Chair, I participated in a site visit from the Burke Foundation to discuss our request for support for the maker-space at the new Good Hope branch library. Finally, on June 10, Trustees Michele Bria and Jim Marten joined me at a reception for the 2019 Benjamin Franklin Award recipients, Sue and Bud Selig.

**MPL HELPS PEOPLE READ**

Author Visit: Jenna Kashou. **Central Library** hosted Jenna Kashou, author of *100 Things to Do in Milwaukee Before You Die*, on Saturday, May 11. Kashou, a Milwaukee native and journalist, shared several "create your own adventure" Milwaukee itineraries based on recommendations in her popular guidebook. Attendees received lists of must-sees by category and were invited to share their own favorite Milwaukee spots. Attendees: 27.

Bay View Book Clubs. In May, LRA Lydia Nimke led three book discussions at **Bay View** branch library. The Bay View book club read and discussed *Stay with Me* by Ayobami Adebayo. The other two book discussions were held in partnership with Milwaukee Center for Independence (MCFI), serving adults with disabilities or special needs; participants are reading from *Charlotte's Web* and working on developing reading comprehension skills. Attendance: 21.

Center Street Book Club. On Tuesday, May 14, **Center Street** branch library hosted a book club for *Shook One* by Charlamagne tha God. Mary Bird, Adult Librarian facilitated this discussion for patrons. Attendance: 1

Peeps Diorama Contest. Pam Johnson and Hillary Evans from **Villard Square** branch library hosted a Peeps Diorama contest. Children and teens used Peeps to create a scene from their favorite book. The dioramas were due May 4 and were displayed in the Children's Area. A total of 16 entries were received and 505 votes were collected online, as well as in the branch.

### **MPL HELPS PEOPLE LEARN**

Film Screening: *Uncommon Grace: The Life of Flannery O'Connor.* On May 4 **Central Library** held a screening of *Uncommon Grace*, the first ever documentary on the life of author Flannery O'Connor. Filmmaker and Wisconsin native Bridget Kurt introduced the film by sharing her experience researching O'Connor's life in Georgia. The film presented historical and biographical information, and featured expert commentary discussing O'Connor's lasting impact on American literature. A question and answer portion with the filmmaker followed the screening. Attendance: 12.

From Tap to Table. The **Mitchell Street Cargill Community Kitchen** hosted Drewry Family Farms for an in-depth presentation on the history and process of maple syrup tapping and production in Northern Wisconsin. Following the presentation, attendees were able to taste the different grades of maple syrup and had a stack of delicious homemade pancakes. Attendees: 20.

Kathak: An Indian Classical Dance Performance. Dancer and choreographer Cyenthia Vijayakumar performed an original piece of Kathak dance at **Central Library** in honor of Asian Pacific American Heritage Month (May). Kathak is a storytelling art form that originated in Northern India and is one of India's eight classical dances. The dance is characterized by swift twirls, rhythmic foot movements, expressive motions and elegant stances. Additionally Vijayakumar presented a PowerPoint outlining Kathak's origin, history, and evolution. Attendance: 46.

StopFakes.Gov Roadshow-Outreach. **Central Library** Business Librarian Joanne Vandestreek attended the StopFakes.Gov Roadshow on Thursday, May 2. She gave a brief presentation and hosted a booth with flyers about the patent and trademark resource center as well as other library resources and events. Attendance: 46

National Small Business Month Program-An Entrepreneurship Imperative for Black America: A Response to Black America's Hidden Entrepreneurship Think Tank. On May, 21, Hermoine Bell-Henderson of the Business, Technology, and Periodicals Department hosted an event in the Rare Books Room of the **Central Library** featuring Dr. Keenan D. Grenell. Dr. Grenell presented his thoughts on a blueprint penned by Dr. John Sibley Butler that started a dialogue on how to rebuild the inner cities of America and solve the disappearance of jobs. Dr. Grenell's presentation focused on entrepreneurial formations in America's inner cities and its political impact on Black small businesses in the 21st Century. Attendance: 22

Creative Economy Week. In May, Central Librarians Maria Burke (Art Music & Recreation), Joanne Vandestreek (Business, Technology, and Periodicals) and Gathering Art, Stories & Place Arts Project Coordinator Katie Loughmiller organized programs to celebrate Creative Economy Week, a statewide initiative through Arts Wisconsin and the League of Wisconsin Municipalities. Creative Economy Week

recognizes how artists and others who work in creative fields contribute to the overall economy. Six programs were held that included two panels with artists from different creative fields, an introduction to the Fellowship Art accelerator program, a Meet and Greet with GASP Artist-in-Residence Celeste Contreras, and a partnership with Creative Mornings Milwaukee to host their monthly lecture series. Attendance: 166

Super Reader Squad. The Super Reader Squad program launched with the goal of helping Milwaukee children ages 12 and younger develop the habit of reading for pleasure, build their literacy skills and evade summer learning loss. On June 24, Outreach staff will begin to administer the Super Reader Squad program to youth out in the community, visiting 160 child care centers and school age camps and community learning centers for weekly programs focusing on books, literacy-rich extension activities, and STEAM tie-ins. The program launched in libraries on Monday, May 20 and will conclude on Friday, August 30.

Teen Summer Challenge. The Teen Summer Challenge supports educational achievement by encouraging reading, creative expression, and the development of 21<sup>st</sup> century skills. This year's cornerstone competition is a city-wide, summer long Game Jam inviting teens to create original video games. Game Jam Days will be held at each MPL location to provide youth access to the equipment and software needed to produce video games industry experts to coach them through the process. The Game Jam Days are hosted in partnership with Cream City Coders and i.c.stars. Competition winners will be announced at an Arcade Night event at Mitchell Street on August 20. The Teen Summer Challenge launched in libraries on Monday, May 20 and will conclude on Friday, August 30.

Fieldwork Poetry Contest. MPL and the Milwaukee Public Museum hosted a 2019 youth poetry contest as a component of the Fieldwork grant. The contest posed the question: How do you see yourself in the natural world? Students from around Milwaukee County contributed poems and the winners were announced during Awards and Poetry Reading activities at Central Library and the Milwaukee Public Museum on Saturday, May 11. Poetry contest participation: 162.

Silly Science. Bay View branch Librarian Becky Manz and Library Reference Assistant Lydia Nimke hosted a Silly Science program, demonstrating experiments using common household ingredients and explaining the science at work. Participants assisted in 3 experiments, which included a self-inflating balloon, rainbow jars, and reindeer toothpaste/bedazzled foam. Attendance: 17.

Ko-Thi Anniversary Lecture. **Villard Square** branch library hosted the lecture featuring Patrick Bellegarde-Smith, PhD. The enthralled group enjoyed the lecture. Attendance: 19

Community Outreach. **Center Street** branch library completed 4 outreach events during the month of May including: Westside Academy Health and Resource Fair on Thursday, May 2 for a total of 32 participants, the Stars Open House on Thursday, May 9 for a total of 45 participants, Brown Street Academy's "My Very Own Library" Family night on Wednesday, May 15 for a total of 41 participants, and a First Card First Grade Visit on Friday, May 17 with Westside Academy for a total of 20 participants. Attendance: 138

### **MPL HELPS PEOPLE CONNECT**

Jane's Walk MKE KickOff and Film Screenings. Jane's Walk MKE is a community led initiative that embodies activist Jane Jacobs' legacy by organizing free, resident-led neighborhood explorations and building community connections through: observation and dialogue, education and storytelling, and

collectively reimagining and changing the places in which Milwaukeeans live, work, and play. MPL joined the Jane's Walk MKE Ballroom Block Party at the **Turner Hall Ballroom** on May 1 and shared information on the essential role libraries play in supporting healthy and vibrant neighborhoods. Throughout May MPL branch libraries **East, Villard Square, Mitchell Street, and Washington Park** hosted screenings of *Citizen Jane* a documentary highlighting the power engaged citizens have in making a difference within their community. Attendance: 96.

Poetry Walk. Milwaukee Public Library and Milwaukee Public Museum welcomed an enthusiastic group of 27 to Lakeshore State Park for the first Field Work MKE Poetry Walk. Field Work MKE is a collaborative grant between MPL and MPM administered by Poets House and funded by the Institute of Museum and Library Services. In an effort to unite the fields of poetry and natural science, we invited former Wisconsin Poet Laureate and UW-Milwaukee Professor Kimberly Blaeser to lead a walk at Lakeshore State Park with Wisconsin DNR Naturalist Angela Vicko. Participants were guided through the history of the State Park and introduced to the many animals who call the park home. Kimberly Blaeser shared poetry inspired by the park and encouraged participants to write their own verses. Attendance: 27.

Board Games with Community Leaders. On Saturday, May 4 Center Street branch library hosted local professionals as they mixed, mingled, and played board games with patrons of all ages in the bright and sunny Community Room. Participants included: Rick Banks, organizer for Black Leaders Organizing Communities (BLOC); Hermoine Bell Henderson, Coordinator of MPL's Business, Technology, and Periodicals Dept.; A-tone Bishop, President of A Way Forward MKE; Willie Hines, Jr., Associate Director of the Housing Authority of the City of Milwaukee; XeGon Nua, Director of Musical Performances for A Way Forward MKE; Dr. Yvonne Perry, Enrollment Special Department of Student Services for Milwaukee Public Schools; Shannon Sims, co-anchor of *Live at 4* and *Live at 6* Week-days on Today's TMJ4, and Jamaal E. Smith, Racial Justice Community Engagement Manager at the YWCA Southeast Wisconsin.

Participants engaged in friendly games of Chess, Candyland, Jenga, Uno, Battleship, Connect Four, and Life, with the adults reliving their childhoods and the kids getting the best of them at times in the process. Attendance: 29

School Visit. Lloyd Barbee Montessori School made a before-hours visit to the **Atkinson** branch for library cards, a tour, and a Super Reader presentation. The teacher thanked Liz Humphrey for her patience with the kids. He said "That was fantastic! It was so nice to have the run of the library." Attendance: 28

Special Visit of Thanks. Mrs. Perkins, proud grandmother of Mya, informed staff her granddaughter is one of 53 contestants selected for the U.S. portion of the 'Doodle for Google' contest. This is a worldwide contest for kids to draw what or who inspires them. Google will choose 5 finalists and 1 winner. Library Manager Deborah Stewart encouraged Mya to enter the contest and Mrs. Perkins made a special visit to **Villard Square** branch library to introduce her to Mya's father.

Author Event: *Milwaukee Noir*. In partnership with Boswell Books, **Tippecanoe** branch library presented an author event for the highly anticipated short story collection by Akashic Books, *Milwaukee Noir*. The collection continues the literary tradition of placed based hard-boiled fiction in the publisher's series. On May 13, Editor Tim Hennessy and three contributors, Vida Cross, Valerie Laken and Mary Thorson, read from their stories and participated in a panel discussion afterward. Boswell sold books and the panelists stayed to sign copies. The audience was rapt and engaged for the event. Attendance: 53.

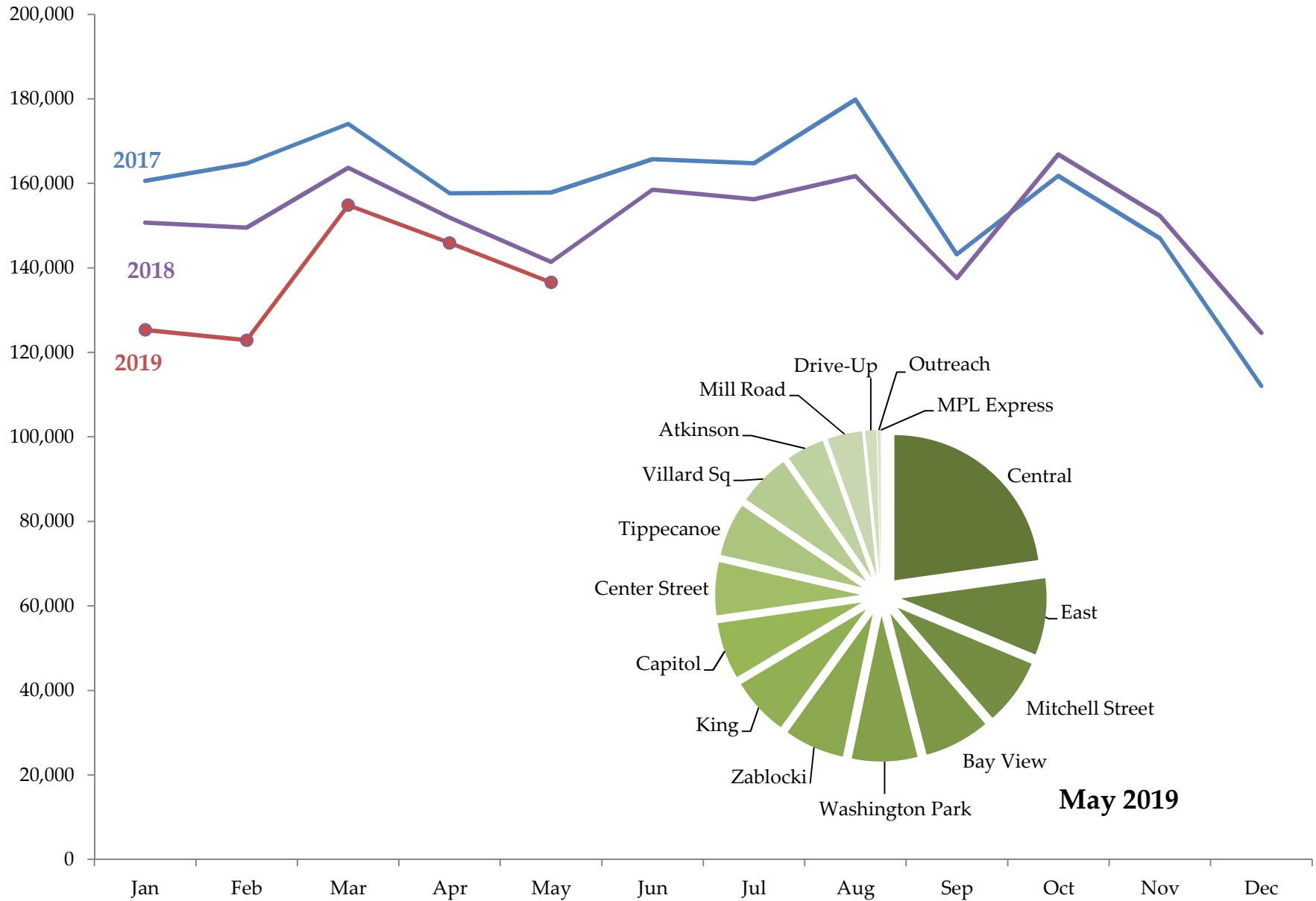


Vegetarian Cookbook Club. In a first-of-its-kind collaboration, Tippecanoe branch library and **Mitchell Street** branch library cohosted the Vegetarian Cookbook Club on May 1. Usually held at Tippecanoe library, members of the book club took a field trip to the Mitchell Street location where Librarian Greg Comly began with a general history of the food and demonstrated to the group on how to make California sushi rolls (with the tricky element of wrapping them with the rice outside) and spring rolls. The evening was very special with all the members being welcomed back for future field trips to the kitchen.

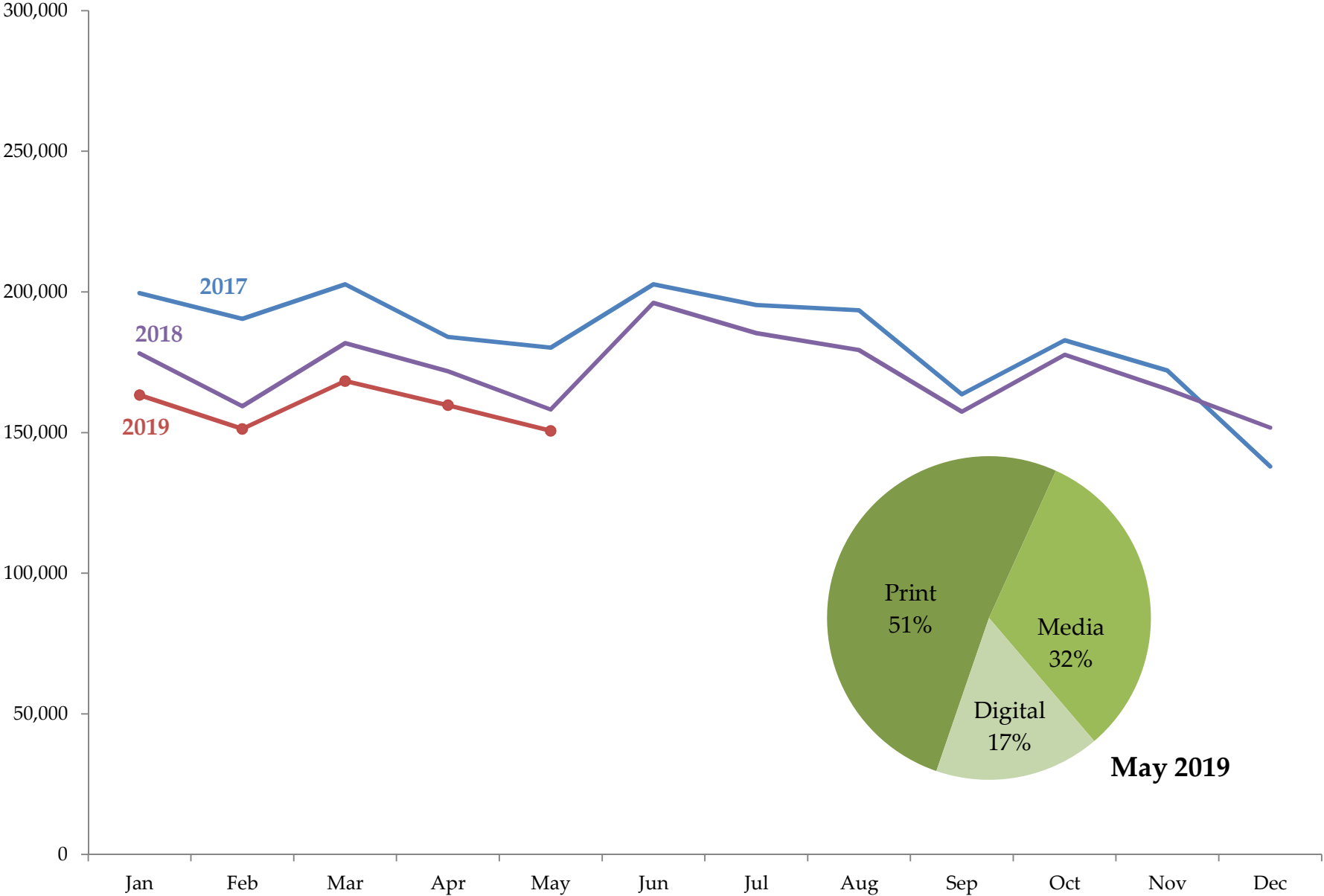
Grow Solar Milwaukee. On Monday, May 20, **Zablocki** branch library hosted a Solar Power Hour information session with Elizabeth Hittman from Milwaukee Shines, the City of Milwaukee's solar initiative. Attendees learned the basics of solar power, discovered the benefits of installing a residential solar array and had the opportunity to sign up for a free site assessment at their home. Attendance: 10

Holocaust Remembrance Day. **East** branch library hosted its 2<sup>nd</sup> annual Yom Hashoah program on May 1. Yom Hashoah, or Holocaust Remembrance Day, is an annual event to commemorate the lives of the Jewish people who perished during the Holocaust. The program began with a screening of the 2018 Oscar nominated short film *A Night at the Garden* which features footage of a 1939 Nazi rally in New York's Times Square. The short documentary was followed by a presentation from our guest speaker, Milwaukee resident and Holocaust survivor, Jean Yuspeh. Jean spoke about the hardships she faced in a Soviet gulag and losing several family members at Auschwitz. Audience members had many excellent questions for Jean following her talk. Attendance 17.

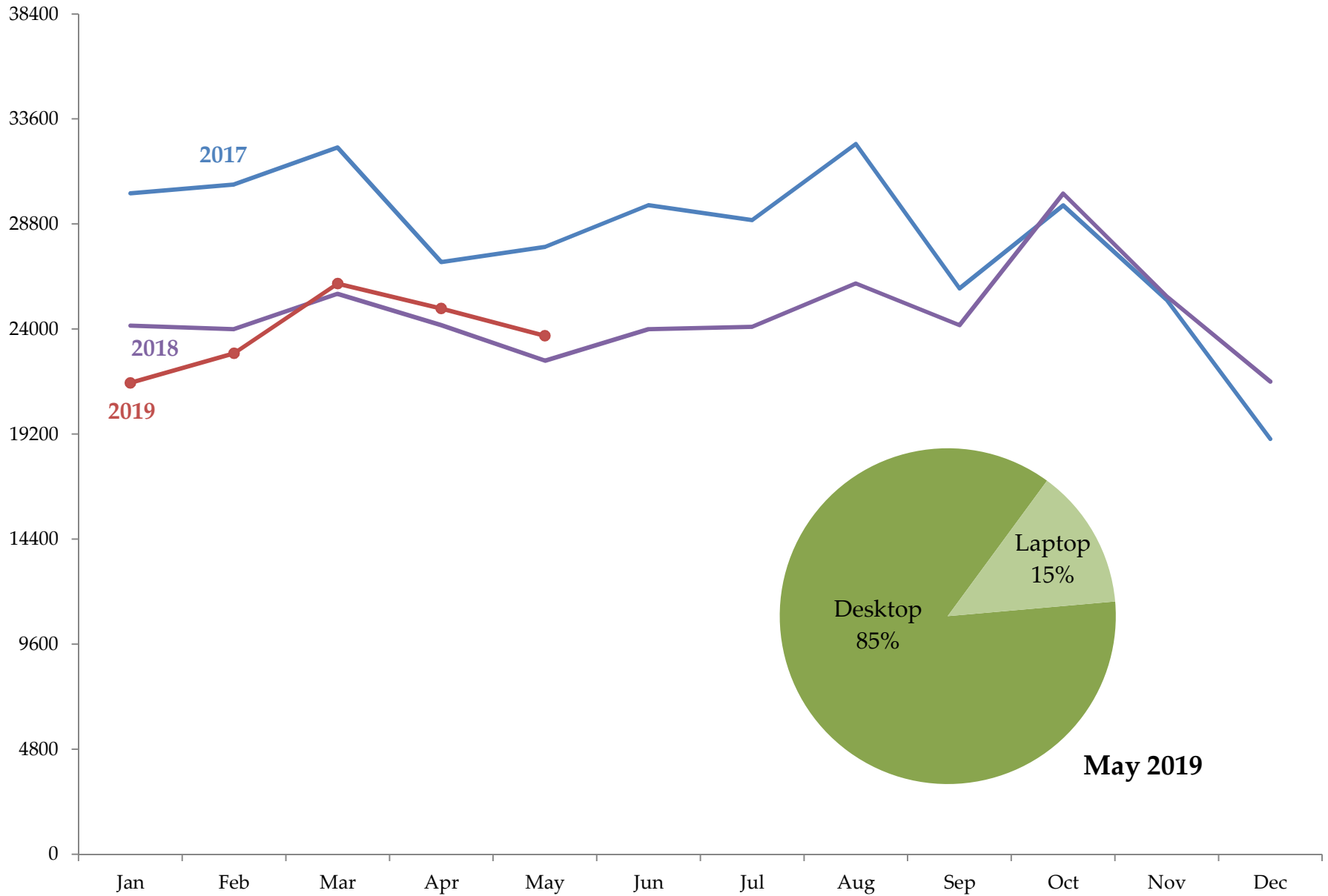
### Milwaukee Public Library Visits



# Milwaukee Public Library Circulation



### Milwaukee Public Library Hours of Computer Usage



**Milwaukee Public Library  
Computer, Internet, and Electronic Statistics  
May, 2019**

<b>Unique Visitors to the MPL Website</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	73,893	75,662	-2.3%	374,947	388,331	-3.4%

<b>Database Hits</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	7,968	10,037	-20.6%	45,517	45,120	0.9%

<b>OverDrive Digital Download Circulation, by format</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	11,176	10,288	8.6%	54,140	46,865	15.5%
Audiobooks	8,993	7,431	21.0%	43,312	34,778	24.5%

<b>Downloads of Digital Music through Freegal</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	1,698	2,193	-23%	9,438	11,099	-15%

<b>Milwaukee Patron Holds Placed Through CountyCat</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	38,280	36,444	5.0%	202,371	202,998	-0.3%

<b>Paging Slips</b>						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	11,726	11,752	-0.2%	64,272	63,175	1.7%
Atkinson	1,027	754	36.2%	4,999	4,325	15.6%
Bay View	1,939	2,011	-3.6%	10,880	11,496	-5.4%
Capitol	1,800	1,649	9.2%	9,475	9,798	-3.3%
Center Street	1,010	939	7.6%	5,223	5,272	-0.9%
East	2,271	2,161	5.1%	11,860	11,882	-0.2%
Martin Luther King	982	954	2.9%	5,488	5,531	-0.8%
Mill Road	542	343	58.0%	3,044	805	278.1%
Mitchell Street	1,192	1,049	13.6%	6,350	6,212	2.2%
Tippecanoe	2,183	1,930	13.1%	11,204	11,062	1.3%
Villard Square	903	930	-2.9%	4,933	5,351	-7.8%
Washington Park	1,340	1,112	20.5%	7,094	6,231	13.9%
Zablocki	2,092	2,014	3.9%	11,143	11,529	-3.3%
YCOS--EOS	276	373	-26.0%	1,168	1,486	-21.4%
<b>TOTAL</b>	<b>29,283</b>	<b>27,971</b>	<b>4.7%</b>	<b>157,133</b>	<b>154,155</b>	<b>1.9%</b>



**EXECUTIVE COMMITTEE  
OF  
THE LIBRARY BOARD OF TRUSTEES**

MEETING NOTICE AND AGENDA

Wednesday June 19, 2019  
4:00 p.m.  
Central Library  
Old Board Room  
814 W. Wisconsin Avenue  
Milwaukee, WI 53233

**Committee Members:** President Michele Bria, Vice-President Joan Prince, Financial Secretary Chris Layden, Jennifer Smith, Paula Kiely, Secretary, Rebecca Schweisberger, Secretary's Assistant (414) 286-3021

4:00 – 4:05

1. **Committee Meeting Minutes Review.** The committee will review and approve the minutes from the December 19, 2019 meeting.

Attachment A, page 3

4:05 – 4:15

2. **Financial Secretary.** The Committee will discuss candidates for Financial Secretary.

4:15 – 4:25

3. **Library Board Development.** The Committee will review progress on Board development goals and discuss goals for next year

4:25 – 4:40

4. **Review Progress on Library Goals and Projects.** The Committee will review progress on the Library's goals and projects.

Attachment B, page 4

4:40 – 4:55

5. **Strategic Plan.** The Committee will discuss the upcoming review and update of the Strategic Plan.

Attachment C, page 18

4:55 – 5:00

6. **Next Meeting.** The Committee will discuss items to be included on the December 18, 2019 agenda.

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

ATTACHMENT B - P. 2 of 11  
8. Executive Committee Meeting  
06/19/19  
P. 23

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE  
MINUTES  
Wednesday, December 19, 2018  
Central Library Old Board Room**

**PRESENT:** Michele Bria, Joan Prince, Chris Layden, Paula Kiely

**OTHERS**

**PRESENT:** MPL: Rebecca Schweisberger

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President Michele Bria called the MPL Board Executive Committee meeting to order at 1:45 p.m. on December 19, 2018 with a quorum present. Trustee Layden participated by phone and exited the meeting at 2:30 p.m. A quorum was maintained with two Committee members present.

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1. **Committee Meeting Minutes from June 20, 2018.** President Bria entertained a motion to accept the minutes, listed as attachment A of the agenda. Trustee Layden moved approval and Trustee Prince seconded. Motion passed.
2. **Vacancy on Executive Committee.** The Executive Committee currently has a vacancy in the ‘Past President’ role. Discussion ensued about possible candidates and how to strategically fill vacancies on the Executive Committee and the Board. Trustee Prince moved to invite Trustee Jennifer Smith to serve on the Executive Committee. Trustee Layden seconded. Motion passed. With an affirmative response, the motion will be presented to the full Board.
3. **Gifts to the Library.** Library Director Paula Kiely reviewed recent gifts to the Library and informed the Committee about additional upcoming gifts. The Committee discussed the Trust Fund and how incoming gifts to the Library should be managed. Trustee Prince requested the Finance and Personnel Committee review the fund management and craft a model that supports efficient and expedient use of the funds for MPL operations. Additionally, she recommended a separate Memorandum of Understanding (MOU) with the MPL Foundation to create an Operating account that can be drawn upon as needed and would be exempt from any service fee.
4. **2018 Achievements and 2019 Priorities and Goals.** Director Kiely presented a report highlighting Board Committee and staff achievements, continuing projects, and goals for 2019. The report is attached at the end of these minutes. Director Kiely shared her intention to create a sabbatical program for staff development, funded by donations made in honor of former Foundation Board member Charlie Sprague. The Committee discussed options to provide opportunities for staff to participate in professional development. The sabbatical should also include time for staff to reflect on the experience and implementation.

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The meeting of the Milwaukee Public Library Board’s Building & Development Committee was adjourned at 2:58 p.m. on December 19, 2018.

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**2019 Major Initiatives and Improvements - by Board Committee - Updates Highlighted**

**The Executive Committee . . .**

. . . shall act for the Board in implementing established policies and programs, and shall serve as the administrative arm of the Board.  
 . . . shall have the power to fill vacancies for officers and members of the Executive Committee; the persons so appointed are to be confirmed

Activities/Projects	Goal	Status
Board Development	Engage and educate to promote effective decision making	Held Board Retreat in February 2018; Innovation Committee convening Task Force to study 1st emerging issue: financial stability. Two on one meetings held with each Trustee. Self-Assessments taken. Board Assessment underway. Purchased membership in Board Source.
Succession Planning	Ensure Board is populated with diverse members who represent our community and possess the skills needed to support the library	Innovation Committee working on this issue
Trustee Job Description Review - subcommittee	Update	Completed in 2018
Bylaws Review - subcommittee	Update	Completed in Spring 2019

**The Finance and Personnel Committee . . .**

. . . may review the annual budget summary with the Library Director; and

Activities/Projects	Goal	Status
Gifts Acceptance	Accept and determine the use and management of funds that come directly to MPL from donors (e.g. bequests)	Ongoing
Annual Budget Preparation	Ensure MPL uses City resources effectively to deliver on Core Services and Strategic Plan	2020 Requested Budget Submitted. Board briefed; F&P to review in July.

Update and standardize contracts	Improve and streamline contracting	Completed with the assistance of the City Attorney, standard forms, contracts, and Terms and Conditions.
Align purchasing thresholds to general City Standards	Improve and streamline purchasing	Mostly aligned. Looking at areas where sub-contracting with City projects makes financial sense
Recruit and Retain Staff	Maintain trained workforce	Ongoing. Current vacancy rate lowest in 10 years.
Manage Volunteer Program	Increase capacity of staff through use of volunteers; increase community engagement and support	Number of volunteers in first quarter of 2019 increased by 40%. Volunteer hours increased by nearly 21.5%
Market Study of Librarian positions	Improve recruitment and retention of librarians	Completed; Other studies for Facilities and Fleet positions are overdue and pending.
Pay Progression	Reward employees meeting or exceeding performance expectations	Completed. New 3% increase for employees living in Milwaukee approved.
<b>2019</b>		
Investment Policy Review	Create a policy that ensures a regular review of of the Board's investment policy and establishes regular rebidding of the investment management firm.	Draft policy to be include with July agenda.
Reinstitute Scholarship Program	Provide scholarships with designated funds from the MPL Foundation	Applications to be accepted this summer for fall semester.

Create Sabbatical Program	Provide opportunities for professional development that go beyond what the city/library can normally support. Funded through the Charles Sprague Education Fund through the MPL Foundation	Applications to be accepted this summer for fall semester.
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### **Building and Development Committee . . .**

. . . shall recommend any changes in existing space needs, approve major alterations, and when appropriate, construction of new facilities.

<b>Activities/Projects</b>	<b>Goal</b>	<b>Status</b>
New Good Hope Branch Library	Replace the Mill Road branch library within a mixed-use development	Construction Underway; \$25,000 in private gifts received thus far toward goal of \$300,000. Projected opening in November.
Martin Luther King Branch Library Redevelopment	Replace the Martin Luther King branch library within a mixed-use development	Theater location rejected. Waiting for develop to provide updated plan based on original proposal.
Capitol Branch Library Redevelopment	Replace the Capitol branch library within a mixed-use development	RFP issued twice with limited response. Rethinking process.
Participate in ECO Project - Solar on Central and 2 Branches	Upgrade systems and reduce energy consumption and costs	Installation nearly complete.
Full Investment Grade Audit of all systems for energy investments & upgrades	Upgrade systems and reduce energy consumption and costs	Approved for Phase I Energy Savings Performance Contract to reduce energy at Central Library by 18%. Audit completed in 2018. Contract and funding in place. Project underway, completed end of 2019.

Redesign 5 Parking lots leveraging enw MMSD Green Infrastructure grants and City of Milwaukee ADA funding	Upgrade lots to improve safety, access, ADA compliance while improving environmental issues	Designs complete. Will go out for RFP July/August.
Center Street - Space Plan	Improve space for the comfort and use of staff and the public	Hold for 2019
ADA-Related Improvements	Respond to and meet the requirements of the Department of Justice Settlement with the City	80% Completed, on schedule with DOJ and City timeline
Faye McBeath Reading Room Upgrade	Improve space for the comfort and use of staff and the public	Hold for 2019
Door Study	Upgrade system to ensure safety of staff, public, and property	Branch Upgrades Complete. Some of Central will be completed in 2019.
Fire System Assessment	Upgrade aging system to ensure safety of staff, public, and property	Assessment Completed – in 2020 Capital Budget Request
Optimize and upgrade Metasys for all building system climate and condition controls (except MLK and Capitol)		Completed 2018
Upgrade Staff Workspace	Provide appropriate workspace for staff operations	Automation offices completed.

2019

<b>Services and Programs . . .</b>		
. . . shall review library services and programs; and . . . shall hear written appeals from the community on issues related to library services.		
<b>Activities/Projects</b>	<b>Goal</b>	<b>Status</b>
Library Fees & Fines	Reduce Barriers and increase use of library.	Measurement of impact ongoing
Research - Impact on Fines & Fines	Better understand why people don't return materials, which leads to cards being blocked	Preparing a webinar for the American Library Association on this project. Focus groups still needed.

Hotspot Lending Program	Provide Hotspots for check-out by the community	Soft launch this spring. Seeing very positive response.
LibraryNOW	Increase access to MPL resources for all Milwaukee Children	MPS Project completed; updates ongoing. Seton School Project underway. Agreement with St. Joseph's Academy signed. Working with MCFLS and volunteer from Baird to resolve student number problem we have when working with private schools.
Career Online High School preliminary implementation	Help adult learners earn the credentials needed to meet the basic minimum requirements for entry level jobs.	Five students currently enrolled.
Launching paid teen internship program in January of 2018	Employ teens in development of teen services and spaces while developing leadership.	Program in full operation. Eight interns are currently employee through December 2019. Two additional interns will be hired this fall.
FieldWorkMKE, the Poet's House grant project	Engage the community in an awareness, reading, and appreciation of poetry	Poetry walk in production.
Gathering Art, Stories and Place, the NEA Our Town grant project	Engage community in the Mitchell Street branch library service area	Second artist in residents working in the library. Other activities underway.

Partnership with Vel Phillips School at the Juvenile Justice Center – to lead books discussions, encourage reading, and to help repair books;	Provide access to enriching library services for young women	Made over 30 visits. The Teen Advisory Board coordinated several book donations to the Vel Phillips Library from the Friends of the Milwaukee Public Library
<b>2019</b>		
NEW - Special Collections Inventory & Security Consulting		
NEW - Hot Spot Lending Program	Provide internet access to patrons off site.	Soft launch with 50 devices completed this spring. Circulation very high.
NEW - Inclusive Services Assessment	Using a tool developed by a cohort from Wiscosnin, assess areas of strength and weakness in providing assessable services.	Committee working through assessment. Final results and prioritized action plan will be shared with the board.
NEW - Office of Early Childhood Initiatives	Advance and coordinate evidence-based early childhood efforts for children ages birth to three years.	Director of office in place. Survey of wide range of organizations working in this area well underway. Helping to raise the level of wareness of needs of children. Working with the National League of Cities.
NEW - Pop-up Library	Create a small mobile library to support outreach activities	Delayed.

### **Innovation and Strategy Committee . . .**

. . . will explore long-term solutions and make recommendations to the Board of Trustees for strengthening the organization and improving the funding structure of the Library.

<b>Activities/Projects</b>	<b>Goal</b>	<b>Status</b>
Succession Planning	Ensure Board is populated with diverse members who represent our community and possess the skills needed to support the library	Ongoing
Board Development/Training of New Directors	Prepare new trustees to be successful	Pending
Exploring and Aligning Trustees, Friends, and Foundation	Increase effectiveness through increased communication and cooperation	Pending
Review and Advise on Strategic Plan	Advise on review of plan its extension through 2022.	Pending
Key Challenge #1 - Stable Funding	Explore other governance, administrative, and funding structures that would help ensure the future viability of MPL.	Co-Chairs recruited. Membership being finalized. Planning started for initial meeting in August.

<b>Unassigned to Committee</b>		
<b>Activities/Projects</b>	<b>Goal</b>	<b>Status</b>
Public Library System Redesign Process	Complete recommendations for improving WI Library System Services	Report and recommendations completed. Implementation plan underway at the Department of Public Instruction.
MCFLS Member and Other Agreements		Process starting June 2019. Initial meeting with MCFLS Director held.
Overall Statistics	Measure use of resources and impact on Community	Policy and Data Analyst position created and filled. Initial reports being drafted for administrative review.



MPL 2020 – Review and Extension of the Strategic Plan  
– **DRAFT** Planning Tool

*What have we accomplished as part of our strategic plan and what should be emphasized or added for the next two years?*

<u>Steps</u>	<u>Meeting</u>	<u>Date</u>
1 Staff to update progress report that includes new goals based on the work from the February Board Retreat.	Na	June/July
2 Updated progress report with suggestions for new goals shared with Board.	Na	September
3 Board reviews and discusses suggested goals and initiatives.	Board Meeting	Sept. 24
2 Staff revises plan for Board approval.	Na	October
3 Revised plan shared with Board.	Na	October
4 Board makes final comments and approves.	Board Meeting	Oct. 22
5 Staff begins implement.	na	

June 14, 2019