



**Vision**  
*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

**Mission**  
*Inspiration starts here – we help people read, learn, and connect.*

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## BOARD OF TRUSTEES REGULAR MEETING AGENDA

**Tuesday, January 24, 2023**  
**4:00 p.m.**

**VIRTUAL VIA GoToMeeting**

**By computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/183791021>

**By phone:**

United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 183-791-021

4:00 – 4:05

**WELCOME & ROLL CALL**

4:05 – 4:15

**PUBLIC COMMENT**

4:15 – 4:35

**SPECIAL COMMUNICATION**

1. **Introduction of New Trustee.** Trustee Mercado will introduce new Trustee, Supervisor Kathleen Vincent.
2. **Annual Review of Fund Investments.** Mr. Wayne Sattler of US Bank will review the performance of the Trust Fund Investments and offer suggestions for maximizing returns.

4:35 – 4:40

**CONSENT AGENDA**

Attachment A, page 3

3. **Regular Board Meeting Minutes, November 22, 2022.**
4. **Committee Reports**
  - a. Innovation & Strategy Committee Meeting Minutes – January 10, 2023
5. **Administrative Reports.**
  - a. Financial Report
  - b. Library Director's Report
  - c. Statistics

## REPORTS

4:40 – 5:10

6. **MPL Board Building & Development Committee.** Committee Chair Michael Morgan will report on the January 12, 2023 meeting.

Attachment B, page 18

7. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Erika Siemsen will report on the November 28, 2022 and January 23, 2023 MCFLS Board meetings.

8. **MPL Foundation.** MPL Foundation Executive Director Ryan Daniels will report on 2022 fundraising and Foundation goals and activities for 2023.

## NEW BUSINESS

5:10 – 5:20

9. **State Annual Report.** The Trustees will be asked to affirm the leadership provided by the Milwaukee County Federated Library System, a requirement of MPL's annual report to the State.

Attachment C, page 20

10. **Contract Award.** Kelly Bolter, Library Services Manager of Events and Programming, will recommend a contract award for the Cargill Kitchen Consultant for 2023.

Attachment D, page 21

5:20 – 5:30

11. **Closing Remarks and Adjournment.**

**REMINDER:** Next scheduled meetings are:

March 1, 2023 Library Services & Programs Committee – Video Conference Call, 9:00 a.m.

March 2, 2023 Building & Development Committee – Video Conference Call, 8:00 a.m.

March 28, 2023 Board Meeting – **IN PERSON**, 4:00 p.m., Central Library

### Trustees

Mark Sain, *President*, Chris Layden, *Vice-President*, Teresa Mercado, *Financial Secretary*, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Felicia Saffold, Erika Siemsen, Ald. Scott Spiker, Sup. Kathleen Vincent, Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MINUTES**

**Tuesday, November 22, 2022**

**Central Library  
Rotary Club of Milwaukee Community Room  
814 West Wisconsin Avenue  
Milwaukee, WI 53233**

**PRESENT:** Mark Sain, Chris Layden, Teresa Mercado, Michele Bria, Matthew Kowalski,  
Ald. Scott Spiker, Joan Johnson

**EXCUSED:** Ald. Milele Coggs, Michael Morgan, Felicia Saffold, Erika Siemsen

**STAFF:** Heather Berg, Eileen Force Cahill, Tammy Mays, Sam McGovern-Rowen,  
Joseph Moretz, Amelia Osterud, Karli Pederson, Marian Royal,  
Rebecca Schweisberger, Heather Smith, Kelly Wochinske

**OTHERS**

**PRESENT:** Budget and Policy Division: Mason Lavey  
MPL Foundation: Ryan Daniels

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President Mark Sain called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:20 p.m. on November 22, 2022 with a quorum present.

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**SPECIAL COMMUNICATION**

The Trustees participated in the annual photo shoot and holiday donation.

**CONSENT AGENDA**

1. **Regular Board Meeting Minutes October 25, 2022.**
2. **Committee Reports**
  - a. Finance & Personnel Committee Meeting Minutes – October 25, 2022
  - b. Services & Programs Committee Meeting Minutes – November 2, 2022
  - c. Executive Committee Meeting Minutes – November 15, 2022
3. **Administrative Reports**
  - a. Financial Report
  - b. Library Director's Reports
  - c. Statistics
4. **Updated Committee Assignments.**

**OLD BUSINESS**

5. **2023 Budget.** Library Director Joan Johnson will send the final budget summary document to all Trustees for review. Informational item.

## NEW BUSINESS

6. **2023 Library Hours.** The Board reviewed the proposed library hours of operation for 2023, which were presented as a handout. The proposed hours are attached at the end of these minutes. Library Director Joan Johnson shared the 2023 hours are identical to the restored hours that began in June 2022. The Humanities Room hours will shift to earlier in the day to match usage patterns. Trustee Layden moved to approve the 2023 hours of operation; Trustee Kowalski seconded. Motion passed. Director Johnson noted MPL staff will be engaged in a robust community engagement process in 2023 which will help inform criteria for future service model planning.

## BOARD DEVELOPMENT

11. **Urban Libraries Council (ULC) Executive Board Report.** Trustee Michele Bria reported on the work of the Urban Libraries Council (ULC) Executive Board. Trustee Bria is entering her third year on the Board and shared appreciation for ULC's leadership, especially during the pandemic. ULC encourages members to have authentic, broad conversations and share best practices. ULC helps create innovative networks and its members include over 160 libraries in the US and Canada. ULC recently celebrated its 50<sup>th</sup> anniversary and Executive Director Brooks Rainwater is promoting the L.E.A.D. (Learn, Engage, Advocate, and Develop) Initiative, which includes partnerships with national organizations to highlight libraries as anchor institutions and cultural hubs. Trustee Bria and Library Director Joan Johnson will continue to provide ULC updates in 2023. Informational item.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of November 22, 2022 was adjourned at 4:53 p.m.

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**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
INNOVATION & STRATEGY COMMITTEE  
MINUTES**

**Tuesday, January 10, 2023**

**Video Conference Call via GoToMeeting**

**PRESENT:** Matt Kowalski, Erika Siemsen, Joan Johnson

**EXCUSED:** Michele Bria, Ald. Scott Spiker

**OTHERS:** MPL: Dan Keeley, Karli Pederson, , Marian Royal, Rebecca Schweisberger  
City of Milwaukee: David Henke  
PC's for People: Brian Mauk  
Ethoplex: Keefe John  
Moir Fitzgerald  
DPI: Bill Herman

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Committee Chair Matt Kowalski called the MPL Board of Trustees Innovation and Strategy Committee meeting to order at a.m. on January 10, 2023 without a quorum present. All Trustees and presenters participated by video conference.

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1. **Committee Meeting Minutes Review.** Due to a lack of quorum, this item was held for the April 4, 2023 meeting.
2. **Broadband Access Update.** Library Director Joan Johnson referred to a document summarizing MPL's current strategies for providing internet access to the public and staff. The document is attached at the end of these minutes. She also reviewed various broadband access proposals and initiatives MPL has pursued, including a proposed project to install towers for wireless broadband access on library buildings. The proposal included six branches in neighborhoods showing higher numbers of unserved households and low-income residents. The identified branches are: Center Street, Mitchell Street, Martin Luther King, Villard Square, and Atkinson. When the proposal was not selected for ARPA funding, the MPL Foundation worked to gain local philanthropic support. MPL met with potential community partners and industry experts to discuss the project. David Henke, Chief Information Officer for the City of Milwaukee Information Technology Management Division (ITMD), is working with Director Johnson to ensure all necessary protocols are followed. Director Johnson acknowledged Moira Fitzgerald, President of Fitzgerald Consultancy, who has been instrumental in networking and helping MPL identify ways to meet the goal of implementing the tower project. Director Johnson introduced Brian Mauk, Chief Innovation Officer of PCs for People, and Keefe John, President and CEO of Ethoplex. Mr. Mauk and Mr. John provided overviews of their respective companies and the services they provide relative to the proposed tower project. Director Johnson noted this session was informational only and both presenters were aware that the partner selection process will comply with all City regulations and requirements. The goal for this project is to confirm a partnership, complete outreach in the selected neighborhoods, and

begin infrastructure installation by summer 2023. Director Johnson continues to participate in the Milwaukee Broadband Partnership, which works as a collective to overcome barriers to broadband access. The Committee thanked Director Johnson for her efforts on this project. Informational item.

3. **Race, Equity, and Inclusion (REI) Work Plan Update.** Hermoine Bell-Henderson, Library Services Manager, reported on the REI Work Plan. MPL staff partnered with P3 Group for a year-long planning process which resulted in a dedicated work plan. The plan includes specific assignments, detailed expected outcomes, measurable goals, deadlines, and the creation of the MPL REI team. The REI team is comprised of 12 diverse staff members from locations throughout the MPL system and is responsible for ensuring accountability. Team members will serve 2- or 3-year rolling terms, which will allow for greater staff participation and idea generation. The co-chairs will report to Director Johnson and provide updates to all staff. The BIPOC affinity group has also been formed and will begin meeting in 2023. The all staff REI training will be held Thursday, November 30, 2023. REI work plan updates will be shared with the Board at upcoming meetings. Informational item.
4. **Next Meeting.** Updates about the broadband access projects, REI work plan progress, and updates on community outreach related to service planning will be presented at the April 4, 2023 meeting.

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The meeting of the Milwaukee Public Library Board's Innovation & Strategy Committee was adjourned at 9:51 a.m. on January 10, 2023.

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# Current Library Strategies for Providing Internet Access

January 2023

## I. Federal FCC E-Rate Participation

### What is E-Rate?

- E-Rate, a federally funded program through the FCC, began its 25th year on July 1<sup>st</sup>, 2022.
- It provides funding to help schools and libraries pay for public computer network equipment and internet connectivity.
- The funding comes from an additional fee to telecommunications customers' phone, cable, and internet bills.
- E-Rate pays 85-90% of total eligible costs for Milwaukee Public Library locations.

### Total E-rate funding for Funding Year 25 (7/1/22-6/30/23):

Provider	E-rate Funding Commitment
Spectrum	\$38,340.00
AT&T	\$69,120.00
AE Business Solutions: support for core switches	\$14,136.37
AE Business Solutions: support for wireless controllers	\$11,794.45
AE Business Solutions: wired network replacement	\$347,288.26
AE Business Solutions: wireless network replacement	\$137,395.12
TOTAL discounts	\$618,074.20

### What does MPL get? –Five Year Contract for 2018-2023 for Internet Connectivity and the Wide Area Network.

- **E-Rate for funding for 2022-2023:**
  - **Wide Area Network (AT&T)**  
AT&T was awarded the contract for 2018-2023  
Service for contract year 2022-2023 began on July 1<sup>st</sup>, 2022  
Total cost: \$76,800  
E-Rate funding commitment: \$69,120 (90% of total cost)
  - **Internet (Spectrum)**  
Spectrum was awarded the contract for 2018-2023  
Service for contract year 2022-2023 began on July 1<sup>st</sup>, 2022  
Total cost: \$42,600  
E-Rate funding commitment: \$38,340 (90% of total cost)
  - **Other necessary equipment and support services**

### What is the benefit to end users?

- Staff and patron access to high speed internet via desktop and laptop computers
- Wireless Internet access via personal devices

## II. MPL Hot Spot Program

### Description of Service:

- Inventory of ~550 distributed across 13 locations
- Broadband – devices connect to T-Mobile 4G network
- Up to 10 devices can connect at one time
- Not filtered – partner with parents
- 3-week check out period
- Holdable at 12 locations (13<sup>th</sup> location not holdable due to grant funding)
- No renewal
- Device remotely suspended and/or permanently deactivated if overdue or not returned
- No data cap but connectivity speed may vary
- Participate in Government program through T-Mobile to ensure maximum benefits

### Cost/Funding:

- Devices – limited cost due to vendor promotion
- Service - \$30/month – rolling; can cancel at any time
- Additional costs – packaging, replacement parts
- March 2020 – MPL Foundation sponsored \$\$ for expansion
- October 2020 – Impact 100 provided \$100K grant for Hotspot expansion program; 240 additional units now at all locations including EOS
- 2022 MPL Foundation continues to fund the devices, lines, and associated supplies.

### Vendor:

- T-Mobile Government Program
- Currently has State of Wisconsin vendor contract

### Desired Outcomes:

- Increase digital inclusion
- 24/7 library
- Maintain inventory of 550



**Milwaukee Public Library  
Financial Report  
December 31, 2022**

**2022**

**2021**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 24,494,523	\$ 23,780,887	97.1%
<i>Fines</i>	\$ 138,000	\$ 72,705	52.7%
<i>Lost Materials, etc.</i>	\$ 60,000	\$ 66,696	111.2%
<i>MCFLS Contracts</i>	\$ 760,469	\$ 769,582	101.2%
<b>Total City Appropriation</b>	<b>\$ 25,452,992</b>	<b>\$ 24,689,870</b>	<b>97.0%</b>

	Budget	Received to date	% Received
	\$ 23,881,151	\$ 22,900,364	95.9%
	\$ 157,000	\$ 35,268	22.5%
	\$ 71,000	\$ 41,520	58.5%
	\$ 762,627	\$ 758,513	99.5%
	<b>\$ 24,871,778</b>	<b>\$ 23,735,665</b>	<b>95.4%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 13,354,837	\$ 13,122,042	98.3%
<i>Fringe Benefits</i>	\$ 6,232,576	\$ 6,096,878	97.8%
<b>Total</b>	<b>\$ 19,587,413</b>	<b>\$ 19,218,920</b>	<b>98.1%</b>

	Budget	Spent to date	% Spent
	\$ 13,001,478	\$ 12,850,444	98.8%
	\$ 5,980,680	\$ 5,376,257	89.9%
	<b>\$ 18,982,158</b>	<b>\$ 18,226,701</b>	<b>96.0%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 109,300	\$ 65,968	60.4%
<i>Tools &amp; Machinery Parts</i>	\$ 20,470	\$ 13,383	65.4%
<i>Construction Supplies</i>	\$ 23,000	\$ 25,269	109.9%
<i>Energy</i>	\$ 684,000	\$ 617,045	90.2%
<i>Other Operating Supplies</i>	\$ 193,225	\$ 137,159	71.0%
<i>Vehicle Rental</i>	\$ 9,000	\$ 5,260	58.4%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,000	\$ 18,146	82.5%
<i>Professional Services</i>	\$ 238,152	\$ 305,698	128.4%
<i>Information Technology Services</i>	\$ 432,972	\$ 389,380	89.9%
<i>Property Services</i>	\$ 1,477,660	\$ 1,610,238	109.0%
<i>Infrastructure Services</i>	\$ 36,000	\$ 42,756	118.8%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 151,548	\$ 62,009	40.9%
<i>Reimburse Other Departments</i>	\$ 91,000	\$ 32,040	35.2%
<b>Total</b>	<b>\$ 3,488,327</b>	<b>\$ 3,324,351</b>	<b>95.3%</b>

	Budget	Spent to date	% Spent
	\$ 112,427	\$ 79,643	70.8%
	\$ 20,001	\$ 17,376	86.9%
	\$ 21,500	\$ 20,462	95.2%
	\$ 787,811	\$ 769,924	97.7%
	\$ 192,312	\$ 158,072	82.2%
	\$ 8,450	\$ 2,557	30.3%
	\$ 28,050	\$ 13,416	47.8%
	\$ 292,250	\$ 204,655	70.0%
	\$ 407,800	\$ 392,719	96.3%
	\$ 1,252,790	\$ 1,291,576	103.1%
	\$ 35,000	\$ 29,273	83.6%
	\$ -	\$ -	100.0%
	\$ 138,453	\$ 72,095	52.1%
	\$ 366,310	\$ 398,039	108.7%
	<b>\$ 3,663,154</b>	<b>\$ 3,449,807</b>	<b>94.2%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,714,000	\$ 1,714,000	100.0%
<i>Computers, etc.</i>	\$ 309,229	\$ 213,037	68.9%
<i>Other</i>	\$ 95,823	\$ 34,696	36.2%
<b>Total</b>	<b>\$ 2,119,052</b>	<b>\$ 1,961,733</b>	<b>92.6%</b>

	Budget	Spent to date	% Spent
	\$ 1,700,000	\$ 1,700,000	100.0%
	\$ 227,056	\$ 109,339	48.2%
	\$ 46,610	\$ 42,022	90.2%
	<b>\$ 1,973,666</b>	<b>\$ 1,851,361</b>	<b>93.8%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 7,800	\$ -	0.0%
<i>East Property Payment</i>	\$ 3,500	\$ -	0.0%
<i>Mitchell Street Property Payment</i>	\$ 71,000	\$ 54,000	76.1%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 130,900	\$ 130,866	100.0%
<b>Total</b>	<b>\$ 258,200</b>	<b>\$ 184,866</b>	<b>71.6%</b>
<b>Total City Expenses</b>	<b>\$ 25,452,992</b>	<b>\$ 24,689,870</b>	<b>97.0%</b>

	Budget	Spent to date	% Spent
	\$ 7,500	\$ 7,500	0.0%
	\$ 3,000	\$ 2,996	0.0%
	\$ 69,000	\$ 69,000	100.0%
	\$ 45,000	\$ -	0.0%
	\$ 128,300	\$ 128,300	100.0%
	<b>\$ 252,800</b>	<b>\$ 207,796</b>	<b>82.2%</b>
	<b>\$ 24,871,778</b>	<b>\$ 23,735,665</b>	<b>95.4%</b>

**Milwaukee Public Library  
Financial Report  
December 31, 2022**

**2022**

**2021**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
<i>WTBBL Jul '22 - Jun '23</i>	\$ 1,136,100	\$ 473,303	41.7%
<i>ILS Jul '22 - Jun '23</i>	\$ 108,650	\$ 53,347	49.1%
<b>Total</b>	<b>\$ 1,244,750</b>	<b>\$ 526,650</b>	<b>42.3%</b>

	Budget	Spent to date	% Spent
	\$ 1,132,000	\$ 510,679	45.1%
	\$ 105,750	\$ 49,056	46.4%
	<b>\$ 1,237,750</b>	<b>\$ 559,735</b>	<b>45.2%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 113,000	\$ 113,000	100.0%
<i>Programming</i>	\$ 34,000	\$ 17,816	52.4%
<i>Training</i>	\$ 15,000	\$ 13,918	92.8%
<i>Marketing</i>	\$ 29,000	\$ 25,561	88.1%
<i>Contingency</i>	\$ 4,000	\$ 698	17.5%
<i>Board Development</i>	\$ 4,000	\$ 2,056	51.4%
<i>Strehlow 50+</i>	\$ 39,045	\$ 965	2.5%
<b>Total</b>	<b>\$ 238,045</b>	<b>\$ 174,014</b>	<b>73.1%</b>

	Budget	Spent to date	% Spent
	\$ 85,303	\$ 85,303	100.0%
	\$ 24,000	\$ 24,737	103.1%
	\$ 8,000	\$ 4,796	60.0%
	\$ 20,000	\$ 16,792	84.0%
	\$ 2,500	\$ 854	34.2%
	\$ 4,000	\$ 577	14.4%
	\$ 39,615	\$ 570	1.4%
	<b>\$ 183,418</b>	<b>\$ 133,629</b>	<b>72.9%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
<i>Materials</i>	\$ 551,095	\$ 131,523	23.9%
<i>Programming</i>	\$ 1,863,855	\$ 808,212	43.4%
<b>Total</b>	<b>\$ 2,414,950</b>	<b>\$ 939,735</b>	<b>38.9%</b>

	Budget*	Spent to date	% Spent
	\$ 405,967	\$ 80,872	19.9%
	\$ 1,672,606	\$ 762,764	45.6%
	<b>\$ 2,078,573</b>	<b>\$ 843,636</b>	<b>40.6%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

**Investments**

*U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327150723 dated 8/1/22 and maturing 3/1/23 at a rate of 0.2%...\$250,000.00*

**Director's Report****December 2022 & January 2023 Activities**

Director Johnson launched the first of several Community Conversations beginning at the Martin Luther King, Jr. Branch. Patrons have the opportunity to speak directly to the City Librarian and provide their feedback and input to help inform library leadership decision-making related to future budgets and service planning. Johnson gave her first media interview to help spread awareness of MPL's community engagement work and planning efforts.

Director Johnson helped kick-off an afternoon of robust and inspirational programming at the Martin Luther King, Jr. Branch for the M.L. King, Jr. Birthday holiday and celebration. It was bittersweet as it will be the last celebration in the facility as it stands today. Johnson announced to the enthusiastic crowd that the library will break ground on the new development in spring and that the temporary location will be located a short distance south on M.L. King, Jr. Drive. Johnson's remarks were followed by more encouraging words from local officials including Mayor Cavalier Johnson, County Executive David Crowley and Alderwoman Milele Coggs.

With much help from Office Assistants Rebecca Schweisberger and Heather Berg, and Library Services Manager Amelia Osterud, Director Johnson led a reception in honor of 20+ years of service from retired MPL Board Trustee Dr. Joan Prince, who was joined by dozens of her close friends and invited guests. The event was held at Dr. Prince's current home branch, Good Hope. Johnson was joined by current MPL Board Trustee Mark Sain and former City Librarian Paula Kiely in making the presentations.

Johnson, along with Deputy Director Jennifer Meyer-Stearns visited Tory Folliard art gallery to view the work of James Winn, accomplished Wisconsin artist, who has offered to donate one of his paintings, a beautiful morning view of the Central Library to the Milwaukee Public Library.

Director Johnson supported staff at various programs including author event Hidden Voices: African Writers of Resistance and the annual Construction Awards Ceremony, a canned food sculpture contest and food drive presented by AIA Milwaukee + Wisco NOMA + Women in Design Milwaukee being held for the first time at the Central Library.

Johnson started meeting with newly elected officials starting with Alderman Jonathan Brostoff. She continued to engage with local community leaders including with the Directors and staff of the Westown Association as she continues to serve on their Board, the Office of Violence Prevention, Milwaukee Broadband Partnership, members of the Rotary Club of Milwaukee, the MCFLS Board, the Friends of the MPL Board's new President and Vice-President, and MPL's most vital partner Milwaukee Public Library Foundation. She networked further at key annual events including the African American Chamber of Commerce of Wisconsin Breakfast of Champions, the YMCA M.L. King, Jr. Day Awards Breakfast, and the United Way UPAF Campaign Closing Ceremony.

**Summary of VIRTUAL and IN-PERSON PROGRAMS:****November 2022****MPL HELPS PEOPLE READ**

Climate Action Book Club. November's meeting of Climate Action Book Club discussed a cookbook for the first time, which was also in celebration of Native American Heritage Month. Attendees explored *The Sioux Chef's Indigenous Kitchen* by Sean Sherman, author and owner of the highly acclaimed Indigenous restaurant Owamni. The focus of this title made for a rich discussion of indigenous foodways, the difficulty of accessing affordable unprocessed foods in America, workshops to learn foraging, and local educational resources to learn more about Indigenous food practices. Attendance: 9

**MPL HELPS PEOPLE LEARN**

Rent for Success. Rent for Success is a free tenant training program designed to educate and empower renters to make safe, healthy choices in their housing, and to provide helpful resources. Participants learn how to: understand rental agreements, advocate for themselves legally, repair their credit, get a free credit report, respond to housing violations effectively, find healthy food, end a bad tenancy, and select the right place to rent. Participants receive a certificate of

completion and a 50-page resource manual. This workshop was originally presented semi-monthly in person, and has continued virtually during the pandemic. Attendance: 6

Small Business Resources 101. This 1-hour workshop covered library and community resources, which are free to the public and a helpful starting point for entrepreneurs. This workshop was originally presented monthly in person, and now continues virtually during the pandemic. In person dates began in June 2022. Attendance: 2

Small Business Success Story. Steven Carter of Carter Events and Entertainment was exuberant and engaging as much as he was passionate about sharing his journey. As many of our previous presenters he emphasized the importance of being your authentic self, making self-care a priority, and making sure to set boundaries but not to be afraid to let people/clients in. Steven talked about the importance of building a reputation you can be proud of and leads you to more clients but also not lose yourself in that pursuit. Steven shared advice with attendees on how to grow by learning, and then in turn expanding offerings to match that growth as an entrepreneur; i.e. adding services. We are eager to have him return for more programming in the future. Attendance: 5 in person, 55 views on Facebook Live

#### MPL HELPS PEOPLE CONNECT

Holiday Community Meal. Cargill Community Kitchen Consultant Sharrie Agee hosted the first of two year-end community meals at Mitchell Street Branch Library. These community meals provide seasonal, made from scratch dishes for up to 50 community members, plus interactive activities to kick off the gathering. Attendees enjoyed connecting with their neighbors over a delicious meal, and we are excited to host a second session in December. Attendance: 45

**Total attendance for 43 programs: 268**

#### **December 2022**

#### MPL HELPS PEOPLE READ

Book Chat: MPL Favorite Books of 2022. Library staff Beth Gabriel and Amy Waldman gave a virtual presentation of their and other MPL staff favorite books they read in 2022, including a discussion of best vs. favorite and books to look forward to in 2023. Attendance: 13

#### MPL HELPS PEOPLE LEARN

Rent for Success. Rent for Success is a free tenant training program designed to educate and empower renters to make safe, healthy choices in their housing, and to provide helpful resources. Participants learn how to: understand rental agreements, advocate for themselves legally, repair their credit, get a free credit report, respond to housing violations effectively, find healthy food, end a bad tenancy, and select the right place to rent. Participants receive a certificate of completion and a 50-page resource manual. This workshop was originally presented semi-monthly in person, and has continued virtually during the pandemic. Attendance: 5

#### MPL HELPS PEOPLE CONNECT

Small Business Success Story: Fueling Your Fire Music Academy. Beth Voecks (Business, Technology, and Periodicals Department) and Jill Fleck (special collections) hosted Kaylee Crossfire of Fueling Your Fire Music Academy for her Small Business Success Story presentation this month. Kaylee shared her inspiring journey, from singing in competitions to becoming nationally visible by auditioning and being chosen to compete on the Netflix series Rhythm and Flow as the only rapper representing Wisconsin. Kaylee described how she is uplifting and inspiring her community to follow their dreams in the music industry through her music academy as well as annual showcases. Kaylee is passionate about mentoring youth and adults on how to navigate the music industry, and importantly, how to learn from mistakes along the way. She answered attendee questions in a friendly, honest, and thorough way. Attendance: 11

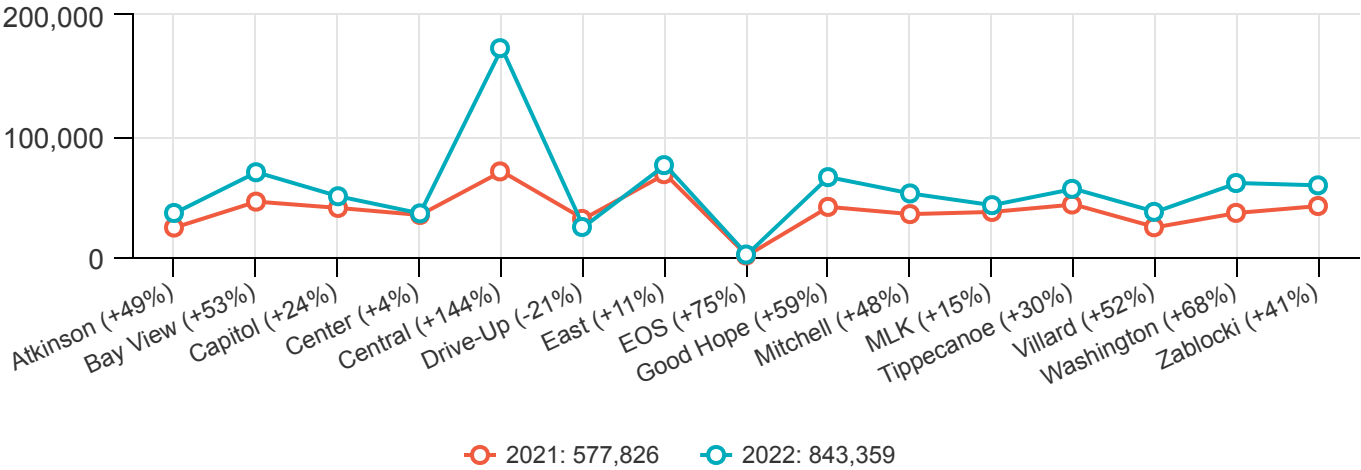
Snack Hack. Snack Hack is a food and nutrition literacy program structured as weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. Sessions include a cooking demonstration and a snack for attendees. December ended Block 4, the last "building block" that the Program was divided

up into as a foundation to present information. The focus of Block 4 was to provide attendees exposure to cuisines around the world. Attendance: 18

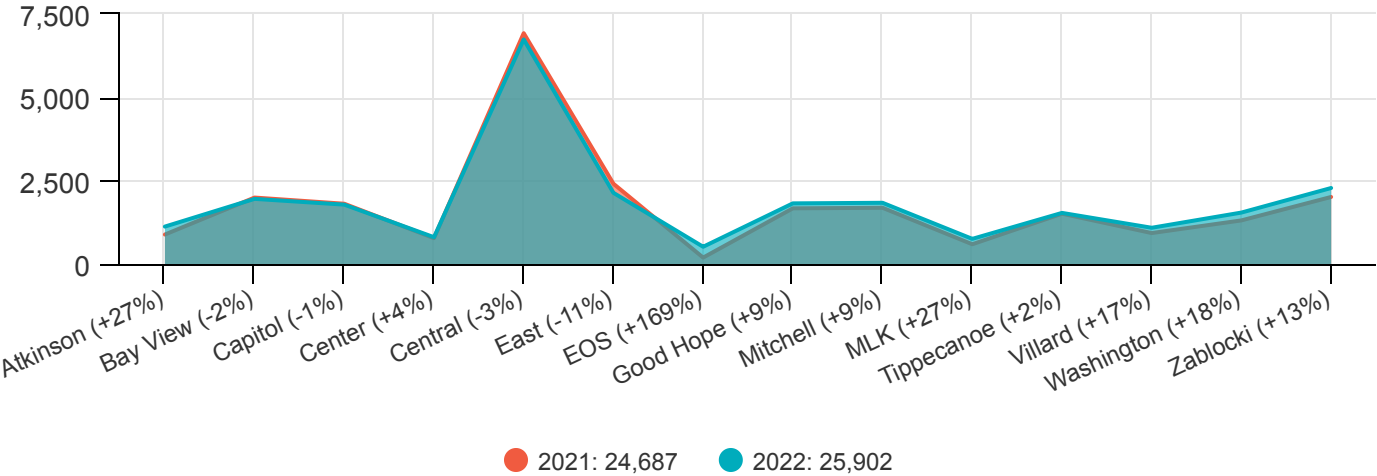
Holiday Community Meal. Cargill Community Kitchen Consultant Sharrie Agee hosted the second of two year-end community meals at Mitchell Street Branch Library. These community meals provide seasonal, made from scratch dishes for up to 50 community members, plus interactive activities to kick off the gathering. Attendees enjoyed connecting with their neighbors over a delicious meal, and we are excited to host a second session in December. Attendance: 30

**Total attendance** for 34 programs: 245

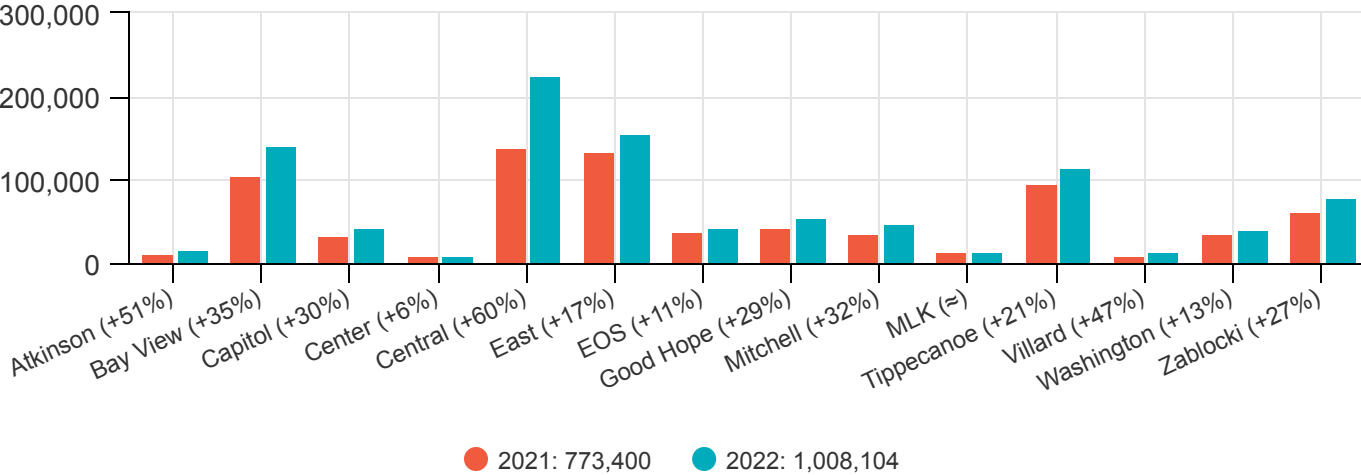
# Patron Visits



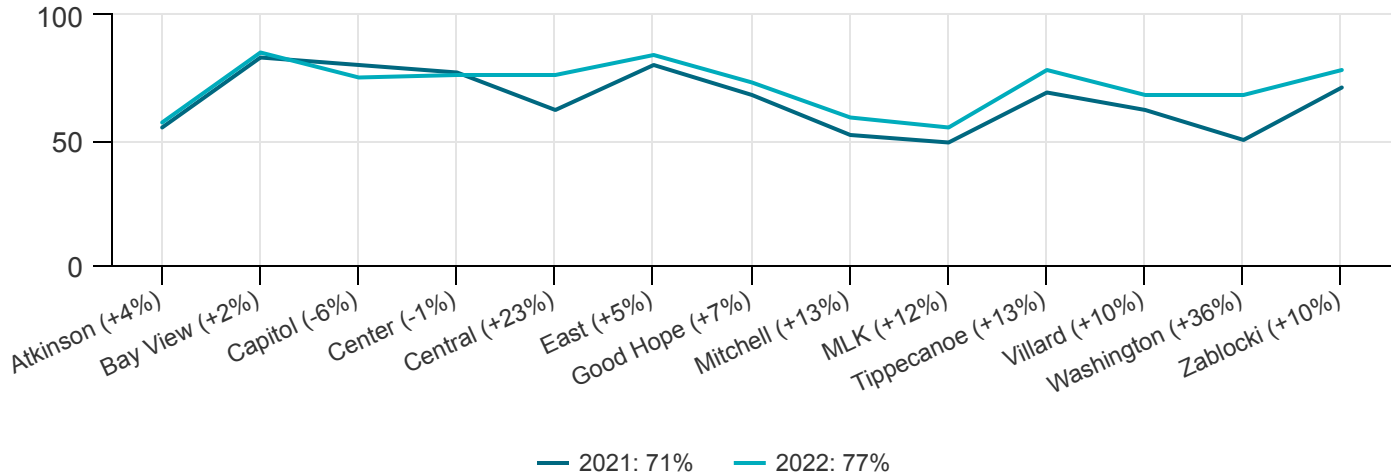
# Registration



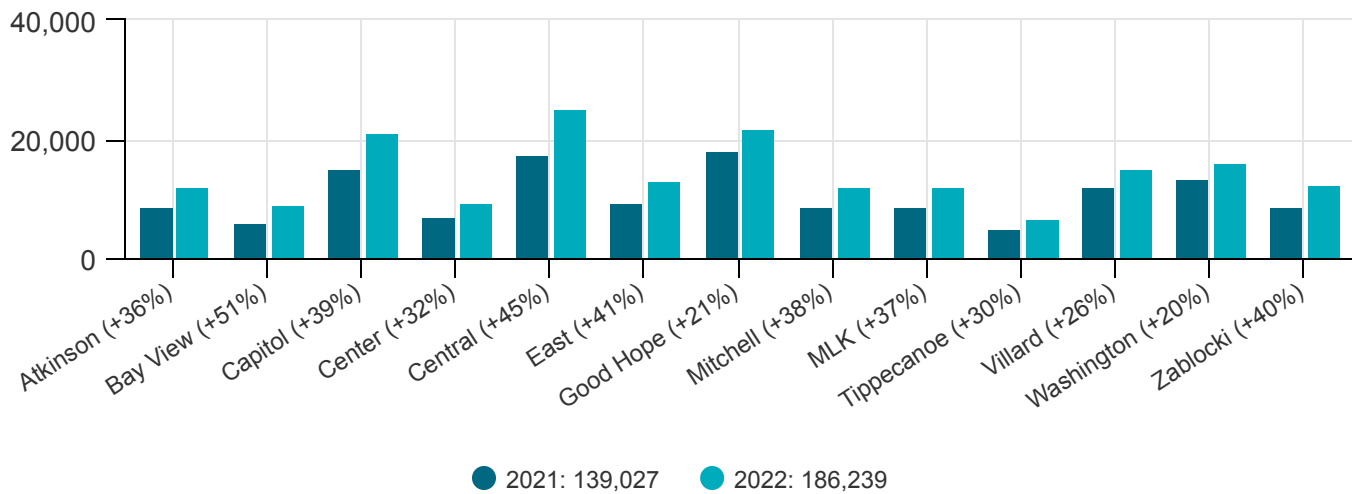
# Traditional Circulation



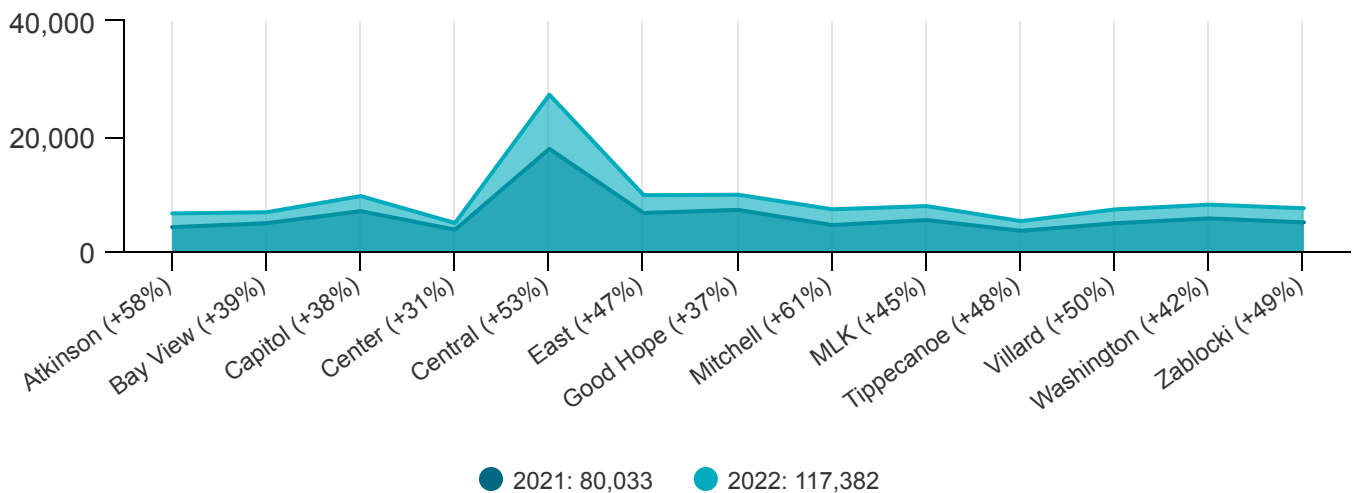
## Self-Checkout (%)



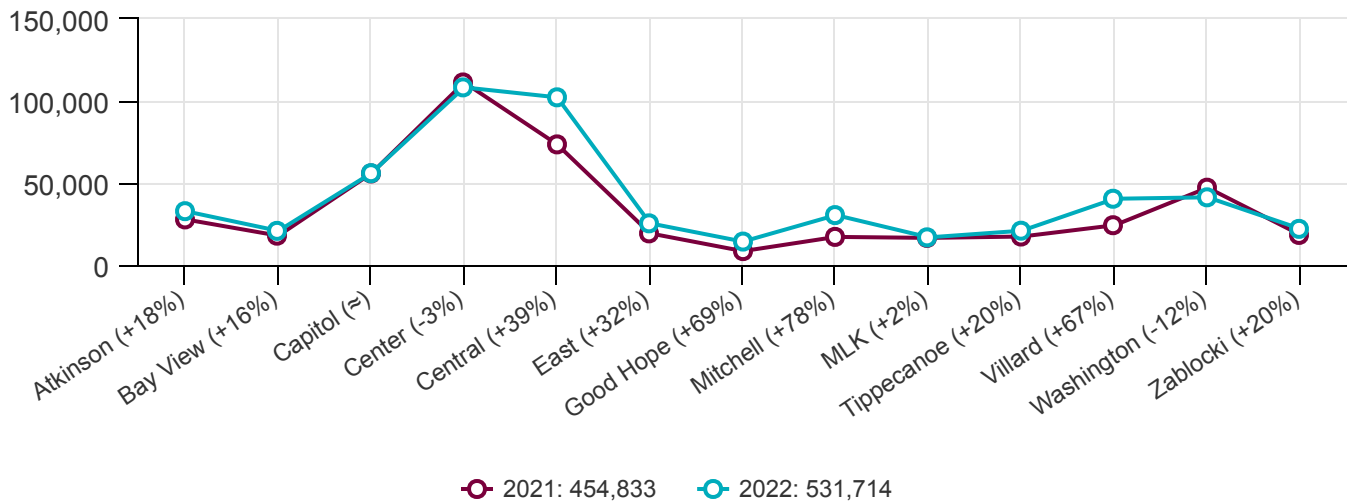
## Print/Copy/Fax Jobs



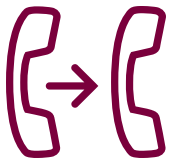
## Public Computer Sessions



## Wi-Fi Sessions



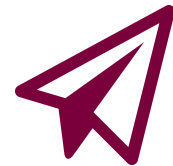
## Ready Reference



**55,147**  
Calls Answered  
Last Year: 62,039

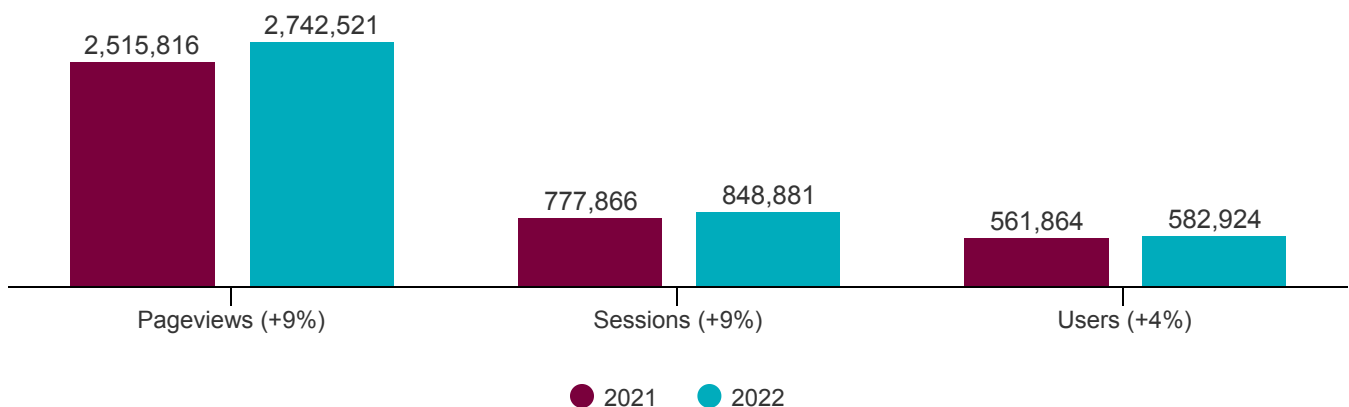


**2,163**  
Chat Sessions  
Last Year: 2,410



**1,568**  
Email Responses  
Last Year: 1,692

## Webpage Usage

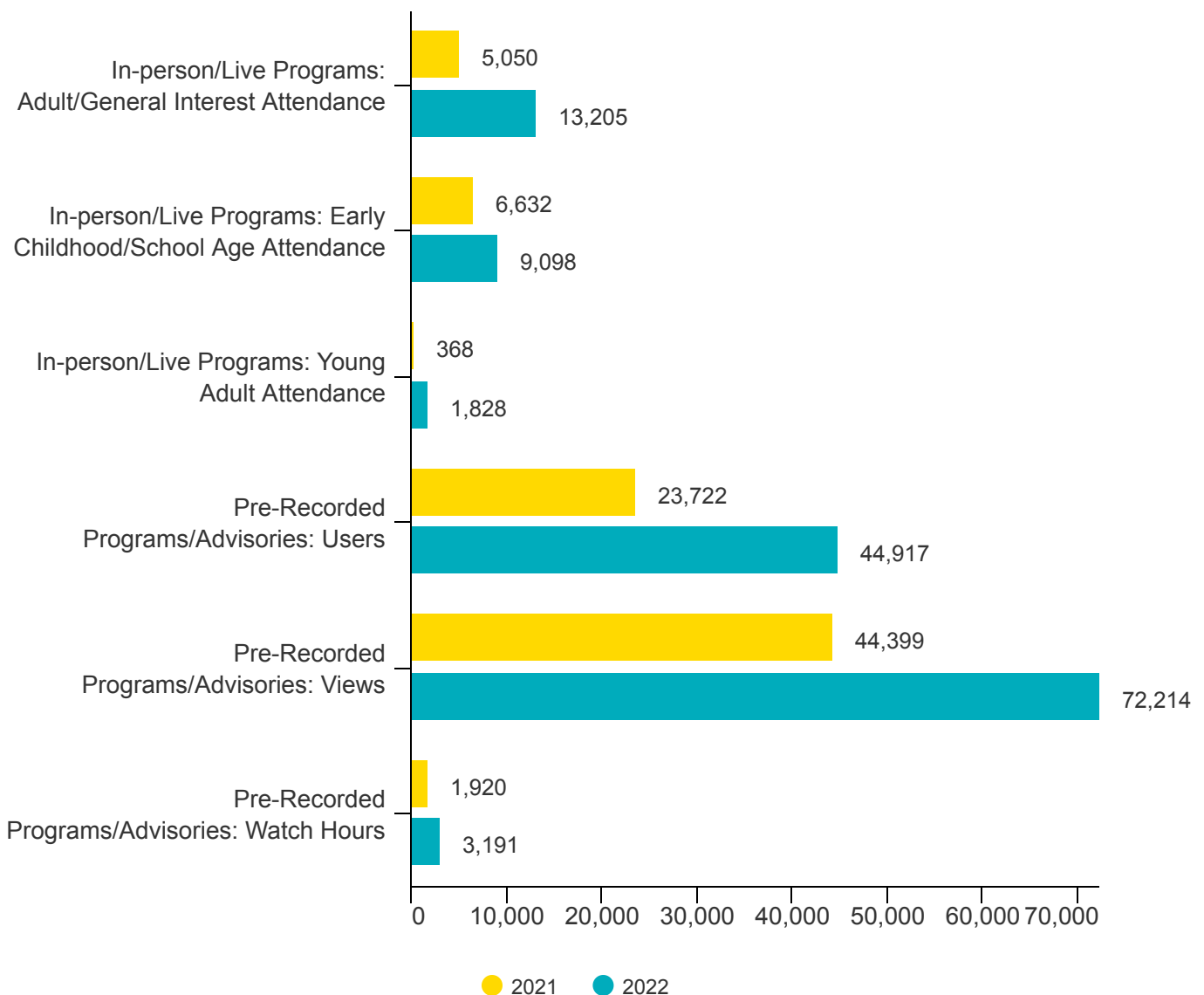




# eCirculation

Platform	2021	2022	Change
Freegal Music	96,994	88,226	-9%
hoopla Digital	46,136	47,770	4%
Kanopy	-	11,662	New in 2022
OverDrive	293,544	342,772	17%
Total	436,674	490,430	12%

# Programming



**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
BUILDING & DEVELOPMENT COMMITTEE  
MINUTES  
Thursday, January 12, 2023**

**Video Conference Call by GoToMeeting**

**PRESENT:** Michael Morgan, Matt Kowalski, Mark Sain, Joan Johnson

**EXCUSED:** Chris Layden

**OTHERS**

**PRESENT:** MPL: Sam McGovern-Rowen, Jennifer Meyer-Stearns, Rebecca Schweisberger,  
PJ Woboril  
Redevelopment Authority of the City of Milwaukee: Dave Misky

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Chair Michael Morgan called the MPL Board of Trustees Building and Development Committee meeting to order at 8:02 a.m. on January 12, 2023 with a quorum present. All Trustees and presenters participated by video conference. The agenda items were taken out of order but are presented here in sequential order.

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1. **Approval of the Minutes.** Chair Morgan entertained a motion to accept the minutes from the October 13, 2022 meeting, listed as Attachment A of the agenda. Trustee Sain moved approval and Trustee Kowalski seconded. Motion passed.
2. **Bookseller and Café Update.** Deputy Library Director Jennifer Meyer-Stearns presented an update on the Bookseller location and café vendor contract. A Request for Proposal (RFP) for a new café vendor at Central Library was issued in 2022 and two strong proposals were received. MPL staff will complete the selection process and present a contract award request at an upcoming Building & Development meeting. MPL has cleared out a large storage space in the 8<sup>th</sup> Street corridor of Central Library which could potentially house the new café and Bookseller. This space allows café and Bookseller staff separate access and a larger footprint. Informational item.
3. **Real Estate Update.** Deputy Library Director Jennifer Meyer-Stearns provided an update on the former Mill Road and Llewellyn library buildings. MPL is working with the Redevelopment Authority of the City of Milwaukee (RACM) to prepare both properties for sale. The properties have been appraised and are expected to be listed for sale in spring 2023. Informational item.
4. **Martin Luther King Branch Redevelopment.** Library Construction Project Manager Sam McGovern-Rowen presented a brief update on the Martin Luther King branch redevelopment project. The developers secured a grant from the Housing Trust Fund which closed their funding gap on the project. MPL has identified a temporary space to use during construction and is in the process of negotiating the lease. The final construction costs are nearly complete and closing is projected for March 2023. If needed, MPL may request a special Board meeting in February to request approval of the development agreement package and temporary space lease agreement. The next step in the process is to declare the current Martin Luther King branch library as surplus to allow Department of City Development (DCD) to begin the property sale transaction. Dave Misky, Assistant Executive Director - Redevelopment Authority of the City of Milwaukee (RACM) acknowledged the MPL team, RACM staff, and staff in the City Attorney's Office for their diligence and ongoing work to move this project forward. Mr. McGovern-Rowen offered thanks to the RACM staff as well. The Committee noted the history and complexity of the project and thanked all participants for their work. Director Johnson commended Sam McGovern-Rowen and Jennifer Meyer-Stearns for their tenacity and dedication. Trustee Sain moved to declare the current Martin Luther King library property at 310 W. Locust Street

as surplus to the needs of the Library for the eventual development of a new Martin Luther King branch library in a new mixed-use development. Trustee Kowalski seconded. Motion passed.

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The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 8:28 a.m. on January 12, 2023.

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**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County
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The \_\_\_\_\_ Board of Trustees hereby states that in 2021 the \_\_\_\_\_  
Name of Public Library Name of Public Library System / Service

- did** provide effective leadership and adequately met the needs of the library.
- did not** provide effective leadership and **did not** adequately meet the needs of the library.

*Indicate with an X one of the above two statements.*

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

**CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature <i>or designee</i>	Name of President or Designee <i>Print or type</i>	Date Signed
➤		



# MEMO

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**Date:** January 24, 2023

**To:** Milwaukee Public Library Board

**From:** Kelly Bolter, Library Services Manager of Events and Programming

**Re:** Award Recommendation for Library Community Kitchen Program Consultant Request for Proposal

On December 1, 2022, the Library released a Request for Proposal (RFP) for a vendor consultant to run its virtual and in-person culinary literacy programs. Three qualified proposals were received and ranked according to the requested qualifications listed on the RFP.

A committee of library staff, including the Library Services Manager of Events and Programming, the Mitchell Street Branch Manager, the Library Marketing Specialist, and Librarian II at Mitchell Street branch, met in January to review and evaluate the proposals.

The committee came to a unanimous decision and recommends awarding the Library Community Kitchen Program Consultant contract to Sharrie Agee, up to \$44,400.

